Oxnard Union High School District

Oxnard, California

MINUTES FOR THE REGULAR BOARD MEETING

June 13, 2012

1. CALL TO ORDER: The regular meeting of the Board of Trustees of the Oxnard Union High

School District was called to order by President Jáquez at 5:32 p.m., June 13, 2012, in the District Office Board Room, 220 South K Street,

Oxnard, California.

TRUSTEES PRESENT: Dick Jáquez, President

Wayne Edmonds, Vice President

John Alamillo, Clerk

Socorro López Hanson, Member Steve W. Stocks, Member

ADMINISTRATION PRESENT: Gabe Soumakian, Ed.D., Superintendent

William Dabbs, Jr., Assistant Superintendent-Educational Services Rocky Valles, Jr., Ed.D., Assistant Superintendent-Human Resources

Sylvia Diaz, Administrative Assistant-Business Services

ADMINISTRATION ABSENT: Randy Winton, Assistant Superintendent-Business Services

Nancy R. Serros, Executive Assistant

STUDENT REPRESENTATIVE TO

THE BOARD OF TRUSTEES

PRESENT:

Daniel Galang

TRANSLATORS PRESENT:

Lourdes Gonzales Campbell

Alba Holleman

GUESTS PRESENT: Kimberly Tresvant, Ed.D., Patsy Thomas, Kevin Dicey, Chad Williams,

Puneet Sharma, Doug Campbell, Stephen McFarland, Leah Calote, Jennifer Haney, Peggy Whitacre, Bijou Beltran, Al Vargas, Wes Davis, Judy Perkins, Tod Deardorff, Kim Dallape, Steve McFarland, Ally Anderson, patricia Ferreira, MaryBeth Umholtz, Daniel Inloes, Kathy Greaves, Tish Taylor, Susan Carrasco, Kathleen Roney, Regina Petti, Juana Guzman, M. Olivares, Raul Antillón, Jody and Bill Stutzman, Natalie Larkin, Mark Frank, Humber Quintana, Mike Wilson, Gabe

Roman, and Gary Rodriguez.

2. PLEDGE OF ALLEGIANCE: Trustee John Alamillo led the Pledge of Allegiance.

3. ADOPTION OF AGENDA: Trustee Alamillo moved to adopt the agenda as submitted, seconded by

Trustee Stocks; motion carried 4:0. Trustee López Hanson was not

present at this time.

4. PUBLIC COMMENT ON CLOSED

SESSION ITEMS:

No comments made.

5. CLOSED SESSION: The Board adjourned to Closed Session at 5:36 p.m. to discuss

confidential material relating to the items listed below.

5-A Public Employee

Discipline/Dismissal/Release/Appointment

[Government Code Sec. 54957]

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5. CLOSED SESSION - Continued:

5-B Conference with Labor Negotiator(s) [Government Code Section 54957.6]

Agency Negotiator: Rocky Valles, Ed.D., Assistant Superintendent-Human Resources

Employee Organization: Oxnard Federation of Teachers and School Employees:

- Certificated
- Classified
- Paraeducator
- 5-C Public Employee Performance Evaluation [Government Code Section 94957(b)(1)]
- Superintendent
- 6. RECONVENE IN PUBLIC: REPORT OF CLOSED SESSION ACTION:

The Board reconvened at 6:35 p.m. President Jáquez announced that the Board of Trustees on the motion by Trustee Alamillo, seconded by Trustee López Hanson, unanimously appointed Mr. Stephen Dickinson as Assistant Superintendent-Administrative Services.

7. AUDIENCE TO ADDRESS THE BOARD OF TRUSTEES:

Several members of the audience addressed the Board to comment on the reduction of classified employees Consent Item 10-F

Two members of the audience addressed the Board regarding item 8 Public Hearing – Categorical Flexibility funds.

8. PUBLIC HEARING:

President Jáquez declared the public hearing open for Board to review and consider the Categorical Flexibility Transfer 2012-2013 Fiscal Year to consider and respond to all comments received by the District related thereto, hearing no comments President Jáquez declared the public hearing closed.

9. SUPERINTENDENT'S REPORTS:

9-A BOARD RECOGNITION: Valedictorians, Salutatorians Class of 2012 Pacifica High School and Channel Islands High School Mr. Dabbs introduced Pacifica and Channel Islands Class of 2012 Salutatorians and Valedictorians. For their accomplishments, students were presented certificates of achievement. PHS Valedictorian and Salutatorian presented –Eduardo Ochoa-Salutatorian, Sonia Mendoza-Valedictorian. CIHS Valedictorians presented –Christina Padua, Hannah Grace Escusa, Jeanne Ruiz, Jessica Madlasaski and Salvador Brida.

Mr. Dabbs introduced and presented a certificate of achievement to Jazzelena Black, PHS who placed seventh in the CIF Masters Triple Jump event.

The Board received an update on the items listed below from Dr. Gabe Soumakian, Superintendent. No Board action required.

9-B BOARD UPDATE: Superintendent's Report

- B.1 New High School Sites Mr. William Dabbs was in attendance at the Camarillo City Council meeting regarding annexation for new Camarillo area high school
- B.2 Leadership Retreat the June 1st retreat will be held at the district office

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2012-2013: No. 12-26, Temporary Loans

Between District Funds; No. 12-27,

Transfers;

Authorization for Budget Transfers; No. 12-

29, To Authorize the District to Borrow

Funds for Immediate Requirements; and No. 12-30, Inter/Intra Fund Transfers

Appropriation

9.	SUPERINTENDENT'S REPORTS - Conti	nued:
9-B		 B.3 Summer School Update – All six schools moving forward with APEX program, which allows students to catch-up on credits and information on "SCHMOOP", which allows students to focus on remediation, was presented. B.4 Summer Work Schedule – reminder provided regarding the 4/10 work schedule and reduction days. B.5 June 28, 2012 Board Meeting, Camarillo City Council Chambers – reminder provided.
10.	CONSENT CALENDAR:	Trustee Alamillo moved to approve the Consent Calendar Items as listed as amended, Consent Items 10 E and F were pulled for discussion and Items 10 H and I were pulled from the agenda, seconded by Trustee Stocks; motion carried unanimously.
10-A	Approval for Renewal of Agreement between Oxnard Union High School District and BOWIE, ARNESON, WILES & GIANNONE for Legal Services	It is the recommendation of District Administration that the Board of Trustees approve the renewal of agreement between Oxnard Union High School District and Bowie, Arneson, Wiles & Giannone, as presented.
10-B	Approval of Board Policy 1113 District and School Web Sites Policy, Second Reading	It is the recommendation of District Administration that the Board of Trustees approve Board Policy 1113, as presented.
10-C	Approval of Board Policy 4040 Employee Acceptable Use Policy, First Reading	It is the recommendation of District Administration that the Board of Trustees approve Board Policy 4040, <i>second reading</i> , as presented.
10-D	Approval of Agreement between Oxnard Union High School District and Dell Inc. for VMware Vsphere 5.0Virtualization Upgrade for Server Farm	It is the recommendation of District Administration that the Board of Trustees approve the agreement between Oxnard Union High School District and Dell Inc. for VMware Vsphere 5.0Virtualization Upgrade for Server Farm, as presented.
10-E	Approval of Change Request Number STS50572-2 to Agreement between Oxnard Union High School District and DynTek Inc. for Rebuilding the Damaged SCCM and SCSM Server Systems	It is the recommendation of District Administration that the Board of Trustees approve the change request number STS50572-2 from DynTeck Inc. for rebuilding the damaged SCCM and SCSM Server Systems, as presented.
10-F	Adoption of Resolution No. 12-25, Authority for the Board of Trustees to Improve Salaries and Benefits for Certain Categories of Employees After July 1, 2012	It is the recommendation of District Administration that the Board of Trustees adopt Resolution No. 12-25, Authority for the Board of Trustees to Improve Salaries and Benefits for Certain Categories of Employees after July 1, 2012, as presented.
10-G	Adoption of Resolutions for Fiscal Year	It is the recommendation of District Administration that the Board of

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12-28,

No.

Trustees adopt the following resolutions for fiscal year 2012-2013: No.

12-26, Temporary Loans Between District Funds; No. 12-27, Appropriation Transfers; No. 12-28, Authorization for Budget Transfers;

No. 12-29, to Authorize the District to Borrow Funds for Immediate

Requirements; and No. 12-30, Inter/Intra Fund Transfers

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10.	CONSENT CALENDAR - Continued:	
10-H	Approval to Enter into an Agreement between Oxnard Union High School District and Luna & Glushon for Legal Services	It is the recommendation of District Administration that the Board of Trustees approve Oxnard—Union High School District to enter an agreement with Luna & Glushon, as presented.
10-I	Pulled from agenda. Approval of Addendum of Agreement between Oxnard Union High School District and Lozano Smith for Legal Services	It is the recommendation of District Administration that the Board of Trustees approve the addendum of agreement between Oxnard Union High School District and Pivot Learning Partners, as presented.
	Pulled from agenda.	
10-J	Approval of Addendum of Agreement between Oxnard Union High School District and Pivot Learning Partners	It is the recommendation of District Administration that the Board of Trustees approve
10-K	Approval of Additional Scope of Work to TerraPhase Engineering to Conduct Railroad Risk Assessment on New Academy School and Performing Arts Center Property in Camarillo	It is the recommendation of District Administration that the Board of Trustees approve the additional Scope of Work for a Railroad Risk Assessment to TerraPhase Engineering, as presented.
10-L	Approval of Renewal of Agreement between Oxnard Union High School District and enVision Consulting Group, Inc. for School Accountability Report Card Services	It is the recommendation of District Administration that the Board of Trustees approve the renewal of agreement between Oxnard Union High School District and enVision Consulting Group, Inc. for school accountability report card services, as presented.
10-M	Approval of Notice of Completion for the CTE Auto Shop Project at Channel Islands High School by SBS Corporation	It is the recommendation of District Administration that the Board of Trustees approve the Notice of Completion for the CTE Auto Shop project at Channel Islands High School by SBS Construction Inc., 31416 Agoura Rd., Suite 135, Westlake Village, CA 91361, as presented.
10-N	Approval of Donations, May 23 through June 13, 2012	It is the recommendation of District Administration that the Board of Trustees accept the Donations Report for the reporting period May 23 through June 13, 2012, as presented.
10-O	Approval of Disposal of Surplus Property, May 24 – June 13, 2012	It is the recommendation of district administration that the items listed be declared surplus and that staff be authorized to dispose of all items through sale or other means, in the most expeditious manner.
10-P	Approval of Purchase Orders and Direct Pays, May 24 – June 13, 2012	That Purchase Orders totaling \$160,617.32 and Direct Pays totaling \$26,189.58 be approved, as presented.
10-Q	Approval of Student Expulsion by Recommendation of the Administrative Panel	No recommendation presented.

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10. CONSENT CALENDAR - Continued:

10-R Approval of Stipulated Student Expulsion

That student number 149967 be expelled from the Oxnard Union High School District from May 22, 2012 through January 25, 2013, and that the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.

That student number 147910 be expelled from the Oxnard Union High School District from June 6, 2012 through January 25, 2013, and that the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.

That student number 151813 be expelled from the Oxnard Union High School District from June 6, 2012 through January 25, 2013, and that the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.

That student number 151738 be expelled from the Oxnard Union High School District from May 31, 2012 through January 25, 2013, and that the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.

That student number 145427 be expelled from the Oxnard Union High School District from June 5, 2012 through January 25, 2013, and that the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.

10-S Denial of Student Readmission from Expulsion

No denials were presented.

10-T Rescission of Student Expulsion and Expungement of Record

It is the recommendation of district administration that the Board of Trustees rescinds the expulsion of student #145798 and approves expungement of the record, as presented.

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10.	CONSENT CALENDAR - Continued:	
10-U	Approval of Agreement between Oxnard Union High School District and Riverside Publishing- License Agreement	It is the recommendation of the district administration that the Board of Trustees approve the agreement, as presented.
10-V	Approval of Certificated and Classified Personnel	That the Consent Calendar for Certificated and Classified Personnel be approved, as presented.
10-W	Approval of Williams Quarterly Report	It is the recommendation of the District Administration that the Board of Trustees approve the Quarterly Report, as presented.
10-X	Approve Relocating a Portion of the Channel Islands Adult Transition Classes to Rio Mesa High School Due to Increased Student Enrollment	It is the recommendation of District Administration that the Board of Trustees approve relocating a portion of the Channel Islands Adult Transition classes to Rio Mesa High School due to increased student enrollment, as presented.
11.	ACTION ITEMS:	
11-A	Adoption of Resolution No. 12-31, Accepting State Categorical Funds and Implementing Flexibility Authorized by SBX3 4	Trustee Stocks moved to adopt Resolution No. 12-31, Proposed Use of 2012-2013 Tier III State Categorical Funds, seconded by Trustee Alamillo; motion carried unanimously.
	Approved	
11-B	Approval of Amendment of Agreement between Oxnard Union High School District and Sodexo America, LLC ("Sodexo") for Consulting Services for the District's Nutrition Services Operation	Mr. Kevin Dicey, Sodexo Consultant addressed the Board and answered questions concerning Sodexo's contract and meal prices. Mr. Chad Williams, Sodexo District Manager answered some technical questions the Board had about the agreement. Trustee López Hanson was disappointed because she has continually asked for a report from the District for a comparison study and has yet to receive it.
	Approved	Trustee Alamillo moved to approve the Amendment of Agreement between Oxnard Union High School District and Sodexo America, LLC ("Sodexo") for Consulting Services for the District's Nutrition Services operation, seconded by Trustee Stocks; motion carried 4:0:1. AYES: Trustees Alamillo, Edmonds, Jáquez, and Stocks. ABSTAIN: Trustee López Hanson.
11-C	Approval of New Courses and Textbooks	Trustee Alamillo moved to approve new courses and textbooks, seconded by Trustee López Hanson; approved unanimously.
	Annroved	c.1 Course Title- IB Economics SL

Approved

- Course Title- IB Economics SL c.1
 - 1. Textbook: IB Course Companion: Economics Second Edition; 2011; Oxford University Press
- c.2 Course Title: Introduction to Multi-Media
 - 1. Textbook: Introduction to Multimedia; 2011; McGraw Hill Glencoe
- Course Title: Theatre Production c.3
 - 1. Textbook: Audition: Everything an Actor Needs to Know to Get the Part; 2003; Walker & Company Publishing

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10. CONSENT CALENDAR - Continued:

11-C

- c.4 Course Title: Comedy Improv:
 - Textbook: The Improv Handbook: The Ultimate Guide to Improvising in Comedy; 2008; Continuum International Publishing
- 11-D Approval of Carl D. Perkins Application for Career and Technical Education

Trustee Stocks moved to approve the Carl Perkins application for funding of Career and Technical Education in the amount of \$395,006.00, seconded by Trustee Edmonds; approved unanimously.

Approved

11-E Approval of Declaration of Need for Fully-Qualified Educators, 2012-2013 Trustee Stocks moved to approve the Declaration of Need for Fully-Qualified Educators for the 2012-2013 school year, seconded by Trustee Alamillo, approved unanimously.

Approved

11-F Adoption of Resolution No. 12-24
Resolution Eliminating Positions and
Ordering Layoffs in the Classified Service
Due to Lack of Funds, and/or Lack of Work

Trustee Alamillo moved to adopt Resolution No. 12-24 Resolution Eliminating Positions and Ordering Layoffs in the Classified Service Due to Lack of Funds, and/or Lack of Work, seconded by Trustee Stocks; approved unanimously.

Approved

11-G Adoption of Resolution 12-32 Resolution of the Oxnard Union High School District Ordering a Regular Governing Board Member Election, Ordering Consolidation with Other Elections, and Constituting "Specification of the Election Order" to be held on November 6, 2012

Trustee Stocks moved to adopt Resolution 12-32 Resolution of the Oxnard Union High School District Ordering a Regular Governing Board Member Election, Ordering Consolidation with Other Elections, and Constituting "Specification of the Election Order" to be held on November 6, 2012, seconded by Trustee Alamillo; approved unanimously.

Approved

11-H Memorandum of Understanding between Ventura Community College District and Oxnard Union High School District Re: Condor Middle College at Oxnard College, second reading

Trustee Edmonds moved to approve the Memorandum of Understanding (MOU) between Ventura County Community College District and Oxnard Union High School District Re: Condor Middle College at Oxnard College, seconded by Trustee Stocks; approved unanimously.

Approved

12. BOARD MEMBERS' REPORTS, COMMUNICATIONS, AND DONATIONS REPORT:

Trustee Stocks reported he is pleased with Supt's progress; felt school year was successful and still believes that OUHSD takes a back seat to nobody!

Trustee Edmonds reported he attended several OUHSD graduations; including Adult School last night.

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12. BOARD MEMBERS' REPORTS, COMMUNICATIONS, AND DONATIONS REPORT:

Trustee Alamillo congratulated Class of 2012 and stated OUHSD prepares students well for the real world. He apologized about employee cuts. He would also like to see the District calendar revised to be more like the collegiate calendar.

Trustee López Hanson expressed concerned about migrant recruiter at PHS who doesn't speak Spanish and reported she attended graduations as well.

Trustee Jáquez – Mentioned he received emails re layoffs and cuts; one from Adult Ed re classes offered and not offered and one from Donna McNair re reduction of staff at FHS.

13. ITEMS FOR FUTURE CONSIDERATION:

Sunshine Initial Contract Proposal: Classified Unit Sunshine Initial Contract Proposal: Paraeducator Unit Superintendent's Report – Student Interventions June 28, 2012 June 28, 2012 June 28, 2012

14. FUTURE MEETINGS:

August 15
September 12 & 26
October 10 & 24
November 14 & 28
December 12 – Annual Organization Meeting

ADJOURNMENT: There being no further items of business on the agenda, President Jáquez adjourned the meeting at 8:50 p.m.

BOARD OF TRUSTEES

John Alamillo, Clerk

Gabe Soumakian, Ed.D., Secretary

Approved as read (or approved as corrected) September 12, 2012

ns: 08/30/12

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HUMAN RESOURCES CERTIFICATED AND CLASSIFIED PERSONNEL CONSENT ITEMS

FOR THE BOARD MEETING JUNE 13, 2012

CERTIFICATED HUMAN RESOURCES

Public Employee Appoir	ntment [Government Code Section 54957]		
Name	Title	Effective	Site
Stephen Dickinson	Assistant Superintendent-Administrative Services	07/01/12	DO
Dr. Gregory O'Brien	Executive Director-21 st Century Learning & Innovation	07/01/12	DO
Employment			
Name	Title	Effective	Site
Javier Cruz	probationary SPED teacher	2012-2013 SY	PHS
Matthew Rockwell	probationary Consumer Family Science teacher [.60 FTE]	2012-2013 SY	PHS
Reemployment			
Name	Title	Effective	Site
Lauren Humphrey	probationary Science teacher	2012-2013 SY	HHS
Deslassification			
Reclassification Name	Title	Effective	Site
John Mills	from ROTC teacher to Industrial Arts teacher	2012-2013 SY	ACHS
Return from Sabbatical			
Name	Title	Effective	Site
William Tanner	Science teacher	2012-2013 SY	ACHS
Resignation			
Name	Title	Effective	Site
Lorna Gonzalez	English teacher	06/08/12	OHS
Paul Lee	Science teacher	06/08/12	PHS
Vanessa Vega	SPED teacher	06/08/12	HHS

CLASSIFIED HUMAN RESOURCES

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Name Title Effective Site
Paula Emard from Paraeducator III- Computer Lab to Administrative Secretary I 07/01/12 FHS

Request for Leave of Absence Without Pay

NameTitleEffectiveSiteDolores RaymondSite Administrative Secretary05/15/12 to 05/15/13HHS

Retirement

Session I

NameTitleEffectiveSiteIna Faye ReeseCampus Supervisor06/08/12CIHS

Session II

Summer School Employment: Campus Supervisors

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Fatima Timoteo – ACHS	Kathy Duncan – ACHS
Brad Gibbs – CIHS	Antoine Latimer – CIHS
Robert Sanford – HHS	Maria Sanchez – HHS
Oscar Blanco – OHS	Sergio Cuevas – OHS
Benjamin Sanchez – PHS	Sharon Mauricio - PHS
Ramon Robledo – RMHS	Cheryl Fucito – RMHS

Certificated & Classified Personnel June 13, 2012 Page Two

<u>Summer School Employment: Migrant Guidance Technician</u> Claudia Naranjo [CIHS]

Esther Ultreras [HHS]

Summer School Employment: Paraeducators Session I & II

Summer School	Employment: P	<u>araeducators Session I a</u>	<u>& II</u>
First Name	Last Name	Location	Level
Nancy	Schroeder	ACHS	IV
Kate	Carrillo	ACHS	IV
Lucille	Velasquez	ACHS	IV
Miyuki	Goto-Dees	ACHS	IV
Alma	Escudero	CIHS	IV
Shannon	Ferguson	CIHS	IV
Javier	Escudero, Jr.	HHS/CIHS	IV
Maria	Morales	CIHS	IV
Yaqueline	Flores	CIHS	IV
Irene	Gallardo	CIHS	IV
Jennifer	Watson	CIHS	IV
Deborah	Rambadt	CIHS	IV
Daniella	Nunez	CIHS	IV
Alejandra	Arroyo	CIHS	IV
Nora	Manahan	CIHS	ΙV
Malinda	Bozeman	CIHS	IV
Brandy	Tepezano	CIHS	IV
Earl	Carter	CIHS	IV
Elaine	Garcia	CIHS	IV
Gloria	Jackson	CIHS	IV
Casandra	Mitchell	CIHS	IV
Derrick	Mc Elliott	CIHS	IV
Bryant	Mc Cullough	CIHS	IV
Bryan	Sturgeon	CIHS	IV
Charles	Merricks II	CIHS	IV
Carlos	Morales	CIHS	IV
Alejandra	Ortega	CIHS	ĪV
Yaderi	Salazar	CIHS	IV
Cristina	Rojas	HHS	IV
Maria	Perez	HHS	IV
Cindy	Hanson Feltes	HHS	IV
Tamara	Barber	HHS	IV
Kelly	Murphy	HHS	IV
Patricia	Rivera	HHS	IV
Bernice	Simmons Gasto	n HHS	IV
Jessica	Perez	HHS	IV
Ernestine	Rodriguez	HHS	IV
Susan	Baugh	HHS	IV
Lisette	Murguia	HHS	IV
Cynthia	Gonzalez	HHS	IV
Matthew	Ramirez	HHS	ΙV
Angela	Aparicio	HHS	IV
Diane	Hamilton	OHS	IV
Jeffrey	Moynihan	OHS	IV
Lupe	Dean	OHS	IV
Steven	Amason	OHS	IV
Kevin	Johnson	OHS	IV
Mary	Torres	OHS	IV
Ida	Castillo	PHS	IV
Maria	Tenorio	PHS	IV
Pablo	Madera	PHS	IV

Certificated & Classified Personnel June 13, 2012 Page Three

Andrea	Sturtevant	PHS	IV
Jeanette	Lopez	PHS	IV
Glenna	Bachmeier	PHS	IV
Margaret	Garcia	RMHS	IV
Barbara	Austin	RMHS	IV
Tammy	Banos	RMHS	IV
Val	Blue II	RMHS	ΓV
Kathryn	Torres	RMHS	ΙV
Linda	Baker Torres	RMHS	V
Chelsea	Carpenter	RMHS	V
Anne	Curran	RMHS	V
Kim	Staback	RMHS	V