

Oxnard Union High School District

Oxnard, California

MINUTES FOR THE REGULAR BOARD MEETING

February 8, 2012

- 1. CALL TO ORDER:** The regular meeting of the Board of Trustees of the Oxnard Union High School District was called to order by President Jaquez at 5:30 p.m., February 8, 2012, in the District Office Board Room, 220 South K Street, Oxnard, California.

TRUSTEES PRESENT: Dick Jáquez, President
Wayne Edmonds, Vice President
John Alamillo, Clerk
Socorro López Hanson, Member
Steve W. Stocks, Member

ADMINISTRATION PRESENT: Gabe Soumakian, Ed.D., Superintendent
William Dabbs, Jr., Assistant Superintendent-Educational Services
Rocky Valles, Jr., Ed.D., Assistant Superintendent-Human Resources
Nancy R. Serros, Executive Assistant

ADMINISTRATION ABSENT: Randy Winton, Assistant Superintendent-Business Services

STUDENT REPRESENTATIVE TO THE BOARD OF TRUSTEES PRESENT: Daniel Galang

TRANSLATORS PRESENT: Lourdes Gonzáles Campbell
Alba Holleman

GUESTS PRESENT: Patsy Thomas, Stephen McFarland, Kevin Dicey, Adrienne Denny, Barry Schimmel, Ed.D., Linda Westbrook, Rochelle Sullivan, Robert Edison, Lauri Markson, Wes Davis, Irina Kennedy, Ken Goeken, Robert Greaves and other interested persons.
- 2. PLEDGE OF ALLEGIANCE:** Trustee Steve W. Stocks led the Pledge of Allegiance.
- 3. ADOPTION OF AGENDA:** Trustee Alamillo moved to adopt the agenda as submitted, seconded by Trustee López Hanson; motion carried unanimously. *Items were then considered in the order that they appear in these minutes.*
- 4. APPROVAL OF MINUTES:**

January 11, 2012, Regular Board Meeting Trustee Alamillo moved to adopt the minutes of January 11, 2012 regular meeting as amended, with noted corrections, seconded by Trustee López Hanson; motion carried unanimously.

ANNOUNCEMENT: President Jáquez announced "for the record, two members of the Board will leave early tonight to attend the Camarillo City Council meeting. After this meeting is adjourned, the rest of the Board will join them. Trustees John Alamillo and Socorro López Hanson are speaking on behalf of the District regarding the new high school in Camarillo."
- 5. PUBLIC COMMENT ON CLOSED SESSION ITEMS:** There were no comments.

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6. **CLOSED SESSION:** The Board adjourned to closed session at 5:34 p.m. to discuss:
- 6-A Public Employee Discipline/Dismissal/Release/Appointment [Government Code Sec. 54957]
- 6-B Public Employee Performance Evaluation [Government Code Section 54957(b)(1)] ➤ Superintendent
- 6-C Conference with Labor Negotiator(s) [Government Code Section 54957.6] Agency Negotiator: Rocky Valles, Ed.D., Assistant Superintendent-Human Resources
Employee Organization: Oxnard Federation of Teachers and School Employees:
➤ Certificated
➤ Classified
➤ Paraeducator
7. **RECONVENE IN PUBLIC: REPORT OF CLOSED SESSION ACTION:** The Board reconvened at 6:30 p.m. President Jáquez announced that the Board of Trustees of the Oxnard Union High School District approved the appointment of Kathy Greaves to the position of Coordinator of Child Welfare and Attendance. The motion was made by Trustee Alamillo, seconded by President Jáquez; motion carried 3:2. AYES: Trustees Alamillo, Edmonds and Jáquez. NOES: Trustees López Hanson and Stocks.
- At 6:31 p.m., Trustees Alamillo and López Hanson left to attend the Camarillo City Council meeting.
8. **AUDIENCE TO ADDRESS THE BOARD OF TRUSTEES:** A Camarillo High School teacher and OFTSE representative read a letter addressed to the Board, signed by 75 ACHS employees, opposing the print center. The speaker stated the decision to alter the way in which teachers use and make copies directly impacts their ability to teach and have students learn in a responsive way, the speaker said that no teachers or staff were consulted in a decision that affects them more than any other stakeholder, and the OFTSE Contract states that faculty be provided with an eight-hour faculty secretary. The speaker asked the Board to examine the long-term consequences and the costs of the proposal before moving forward.
- A Rio Mesa High School teacher and OFTSE representative addressed the Board regarding the print center. The speaker was disappointed that the Board did not seek input from staff members before moving forward with a proposal for a print center. The speaker stated there is a lack of communication between the Union and Administrative Staff; specifically, no communications with the Union before issues are presented to Trustees. The speaker stated teachers must have the flexibility to get copies at the moment needed.
- A Camarillo High School teacher addressed the concept of the proposal for the printing center and expressed concern about losing local printing services and how it affects the teachers that work with the students.

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8. Audience Comments-Continued:

A Camarillo High School teacher and Debate Team coach said by not allowing teachers to have a copy center at the school site prevents getting copies to students in a timely manner and the sites will not have the use of a personal secretary to provide assistance to staff.

Superintendent Soumakian thanked the public speakers for coming forward to share their concerns. He clarified that he meets weekly with OFTSE and communication is there. He stated it was never the intent of the District to remove printing from the school sites and in the plan each site will have a high speed printer available anytime during the day. He said the print center will eliminate out-sourcing and the assessment of the machines was provided at no cost to the District. He said further information would be provided to the Board and staff at the appropriate time.

An employee of the District expressed concerns with not having the freedom to make copies at various times of the day or night, without having to rely on a print system.

9. SUPERINTENDENT'S REPORTS:

9-A Regular Report: *Student Representative to the Board of Trustees*

Daniel T. Galang, Student Representative reported that ACHS will hold two special presentations on female bullying and a Valentine's Rally. CIHS students have been making posters for senior athletes and Mr. CI competition is scheduled for February 15. FHS students will hold student council meetings every month and their Prom was cancelled due to financial issues. At HHS, various activities will be held to celebrate Valentine's Day. OHS will host Eighth Grade Parent Night on February 21-23 and Mr. OHS completion on February 24. Pacifica had a good turn-out of students at the Senior Ball on January 21.

9-B Regular Report:

Superintendent Soumakian announced that Monday is a holiday; therefore, school is not in session. He said the District is preparing a plan for a four-day summer school model beginning June 11 and there are no summer school classes during July 2-6, due to the holiday on July 4. The summer school timeframe meets the requirements for instructional hours and classes begin at 7:30 a.m. and end at 12:50 p.m., and no transportation will be provided except for Special Education students.

10. CONSENT CALENDAR:

Trustee Edmonds moved to approve the Consent Calendar Items as presented, seconded by Trustee Stocks; motion carried 3:0.

10-A Approval of Student Expulsion by Recommendation of the Administrative Panel

That student number 150068 be expelled from the Oxnard Union High School District from November 15, 2011 through June 8, 2012, and that the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.

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10. CONSENT CALENDAR-Continued:

10-B Approval of Voluntary Expulsions

That student number 147757 be expelled from the Oxnard Union High School District from January 19 through June 9, 2012, and that the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.

That student number 147062 be expelled from the Oxnard Union High School District from January 11 through June 8, 2012, and that the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.

That student number 143925 be expelled from the Oxnard Union High School District from January 4 through June 8, 2012, and that the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.

That student number 141919 be expelled from the Oxnard Union High School District from December 9, 2011 through December 9, 2012, and that the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.

That student number 146059 be expelled from the Oxnard Union High School District from December 6, 2011 through June 8, 2012, and that the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.

That student number 140170 be expelled from the Oxnard Union High School District from December 6, 2011 through June 8, 2012, and that the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.

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10. CONSENT CALENDAR-Continued:

That student number 147808 be expelled from the Oxnard Union High School District from November 30, 2011 through November 30, 2012, and that the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.

That student number 142718 be expelled from the Oxnard Union High School District from December 13, 2011 through June 8, 2012, and that the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.

That student number 152047 be expelled from the Oxnard Union High School District from December 6, 2011 through June 8, 2012, and that the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.

That student number 142294 be expelled from the Oxnard Union High School District from December 8, 2011 through June 8, 2012, and that the student attend Gateway Community School for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.

10-C Approval of Student Readmissions

10-D Approval of Denial of Student Readmission from Expulsion None presented.

10-E Approval of Non-Public School Placement That the non-public school placement at Casa Pacifica NPS as of January 3, 2012 and until January 10, 2012, for student case number twenty-six, 11/12, according to the recommendation of the student's IEP Team and Director of Special Education be approved, as presented.

10-F Approval of Waiver of CAHSEE Requirements for the Oxnard Union High School District Students with Disabilities It is the recommendation of the district administration that the Board of Trustees approve a waiver of the California High School Exit Exam (CAHSEE) for students with disabilities who take the CAHSEE using modifications and receive the equivalent of a passing score, as presented.

10-G Approval of Agreement between Oxnard Union High School District and Michael Seaton, Educational Consultant It is the recommendation of the district administration that the Board of Trustees approve the agreement between Oxnard Union High School District and Michael Seaton, Educational Consultant, as presented.

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10. CONSENT CALENDAR - Continued:

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| 10-H | Approval of Certificated and Classified Personnel | That the Consent Calendar for Certificated and Classified Personnel be approved, as presented. |
| 10-I | Approval of Job Description Revision: Assistant Director-Special Education, <i>Second Reading</i> | It is the recommendation of the district administration that the proposed job description revision to Assistant Director of Special Education, <i>second reading</i> , be approved by the Board of Trustees, as presented. |
| 10-J | Approval of Proposed Job Description Revisions: Paraeducator I-Instructional and Paraeducator IV-Physically/Severely Handicapped, <i>First Reading</i> | It is the recommendation of district administration that the proposed job description revisions for Paraeducator I-Instructional and Paraeducator IV-Physically/Severely Handicapped, <i>first reading</i> , be approved by the Board of Trustees, as presented. |
| 10-K | Approval of Change Order #2 Submitted for Culinary Arts Classroom Project at Rio Mesa High School | It is the recommendation of district administration that Board of Trustees approve Change Order #2 for the C.T.E. Culinary Arts Classroom Project at Rio Mesa High School, as presented. |
| 10-L | Approval of Change Order #6 Submitted for Culinary Arts Project at Oxnard High School | It is the recommendation of district administration that the Board of Trustees ratify Change Order #6 to the contract #M721A-10/11 with GRM Construction, 2340 Palma Dr., Suite 200 Ventura, CA 93003, for the additional amount of \$7,981.09, bringing the new contract to \$1,231,462.31, as presented. |
| 10-M | Approval of Change Order #4 Submitted for Solar Project at Oxnard High School | It is the recommendation of district administration that the Board of Trustees approve Change Order #4 for the Solar Project at Oxnard High School, as presented. |
| 10-N | Approval of Change Order #5 Submitted for Solar Project at Rio Mesa High School | It is the recommendation of District Administration that the Board of Trustees ratify Change Order #5 to contract with SunPower Corporation, for the additional amount of \$16,790.00, bringing the new contract to \$5,505,593.00, as presented. |
| 10-O | Approval of Agreement between Pacifica High School and The Event Group for the 2012 Prom | It is the recommendation of district administration that the Board of Trustees approve the agreement between Pacifica High School and The Event Group for the 2012 Prom, as presented. |
| 10-P | Approval of Agreement between Pacifica High School and The Event Group for the 2013 Prom | It is the recommendation of district administration that the Board of Trustees approve the agreement between Pacifica High School and The Event Group for the 2013 Prom, as presented. |
| 10-Q | Approval of the Proposal from Earth Systems Southern California for Inspection Services for Solar Voltaic Project at Pacifica High School | It is the recommendation of district administration that the Board of Trustees approve the proposal for the inspection services for the Solar Voltaic Project at Pacifica High School by Earth Systems Southern California, as presented. |
| 10-R | Approval of First Amendment to Agreement between Oxnard Union High School District and Addison Behavioral Resources, Inc. | It is the recommendation of district administration that the Board of Trustees approve the first amendment to agreement between Oxnard Union High School District and Addison Behavioral Resources, Inc., as presented. |

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10. CONSENT CALENDAR - Continued:

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| 10-S | Approval of the Proposal from Earth Systems for Additional Fees for the Engineering Geology & Geotechnical Engineering Inspection Services for Solar Array Project at Rio Mesa High School | It is the recommendation of district administration that the Board of Trustees approve proposal from Earth Systems for additional fees for the engineering geology and geotechnical engineering inspection services for Solar Array Project at Rio Mesa High School, as presented. |
| 10-T | Approval of Costs for Additional DSA Inspections by Kenco Construction Services for C.T.E. Auto Shop Project at Channel Islands High School | It is the recommendation of district administration that the Board of Trustees approve this request for the additional funds for the DSA inspections by Kenco Construction Services for the C.T.E. Auto Project at Channel Islands High School, as presented. |
| 10-U | Approval of Donations, January 12 – February 8, 2012 | It is the recommendation of district administration that the Board of Trustees accept the Donations Report for the reporting period January 12 through February 8, 2012, as presented. |
| 10-V | Approval of Disposal of Surplus Property, January 12 – February 8, 2012 | It is the recommendation of district administration that the items listed be declared surplus and that staff be authorized to dispose of all items through sale or other means, in the most expeditious manner. |
| 10-W | Approval of Purchase Orders and Direct Pays, January 12 – February 8, 2012 | That Purchase Orders totaling \$965,900.62 and Direct Pays totaling \$620,325.35 be approved, as presented. |
| 10-X | Approval of Agreement between TKC Enterprises and Oxnard Union High School District | It is the recommendation of District Administration that the Agreement between TKC Enterprises and Oxnard Union High School District be approved by the Board of Trustees, as presented. |

11. ACTION ITEMS:

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| 11. | ACTION ITEMS: | It is the recommendation of district administration that Board of Trustees approve the Action Items, as listed below. |
| 11-A | APPROVAL OF PROPOSED BOARD POLICY REVISIONS: BP 5022, STUDENT AND FAMILY PRIVACY RIGHTS, <i>FIRST READING</i> | Trustee Edmonds moved to approve proposed revisions to Board Policy 5022: Student and Family Privacy Rights, <i>first reading</i> , with noted recommendations, seconded by Trustee Stocks; motion carried 3:0. |
| 11-B | APPROVAL OF RECOMMENDATION OF NEW MEASURE H BOND OVERSIGHT COMMITTEE MEMBERS | Trustee Stocks moved to approve the recommendation of new Measure H Bond Oversight Committee Member, as presented, seconded by Trustee Edmonds; motion carried 3:0. |
| 11-C | APPROVAL OF RATIFICATION OF MEASURE H BOND OVERSIGHT COMMITTEE MEMBER ADDITION | Trustee Edmonds moved approve the ratification of Measure H Bond Oversight Committee Member addition, as presented, seconded by Trustee Stocks; motion carried 3:0. |
| 11-D | APPROVAL OF SPECIAL BOARD MEETING, FEBRUARY 15, 2012, 4-6 PM | Trustee Edmonds moved to approve the Special Board Meeting of February 15, 2012, from 4-6 p.m., seconded by Trustee Stocks; motion carried 3:0. |

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12. BOARD MEMBERS' REPORTS, CONCERNS AND COMMUNICATIONS:

President Jáquez requested further information on the issues that will be discussed at special board meetings, specifically when addressing budget issues. He directed staff to prepare a three column matrix for items pertaining to the budget.

Trustee Stocks said he was glad to read transportation issues had been taken care of and said he agreed that more information on the print shop should be gathered and presented to the Board. He congratulated Oxnard High's Academic Decathlon Team for coming in second place in the County.

Trustee Edmonds stated the instructional staff is the primary resource in the District providing for students' concerns and that input should be received from staff regarding the print center. He said administrative staff should improve communication with OFTSE to resolve some of the misunderstandings.

President Jáquez asked administrative staff to work on communicating with OFTSE and said "we are all on the same side."

13. ITEMS FOR FUTURE CONSIDERATION:

New Course Proposals.....	February 22
Summer School Plan and Operations	February 22
Academic Decathlon Winner Recognition	February 22
Out of State/Country Field Trips – Final Approval	February 22
Adoption of Budget Calendar and Allocation Formulas.....	February 22
BOC Annual Report	February 22
TRANS	February 22
Sunshine OFTSE Contract(s)	February 22
Resolution: Week of the School Administrator	February 22
Resolution: California Adult Education Week	February 22
Second Interim Report and Budget Revision.....	March 14
Approval of New Courses	March 14
Resolution for Public Schools Month in April.....	March 14
Board Recognition: Mock Trial Winner	March 14
School Facilities Needs Analysis (Level 1 Study).....	May 9

14. FUTURE MEETINGS:

February 22 March 14 & 28 April 18 May 9 & 23 June 13 & 27 August 15 September 12 & 26 October 10 & 24
November 14 & 28 December 12


15. ADJOURNMENT: There being no further items of business on the agenda, President Jáquez adjourned the meeting at 7:15 p.m.

BOARD OF TRUSTEES



John Alamillo, Clerk

Approved as read
(or approved as corrected)
February 22, 2012



Gabe Soumakian, Ed.D., Secretary

ns: 02.11.12



HUMAN RESOURCES
CONSENT CALENDAR
FOR THE BOARD MEETING OF FEBRUARY 8, 2012

CERTIFICATED HUMAN RESOURCES

Certificated Personnel

Reclassification

Dr. Lawrence Miller from Assistant Principal to Head Varsity Football Coach, effective 08-31-12 [HHS]

Employment

Marina Isabel Garcia, probationary Consumer & Family Science teacher, .6 FTE, effective 02-06-12 [OHS]

Christine Scholler, probationary PE/Dance teacher, effective 02-01-12 [RMHS]

Public Employee Discipline/Dismissal/Release/Appointment [Government Code Section 54957]

Kathy Greaves, Coordinator, Child Welfare and Attendance/Truancy, effective 02-14-12 [DO]

Request for Leave of Absence Without Pay, Effective 2012-2013 School Year

Melissa Harper, Teacher [OHS]

Request for Sabbatical Leave, Effective 2012-2013 School Year

Cuba Montero, Counselor [PHS]

Retirement

Ruth Fenske, Social Science teacher, effective 06-09-12 [FHS]

Betty T. Patterson, Counselor, effective 06-09-12 [PHS]

Dave Seidler, Industrial Technology Education teacher, effective 07-01-12 [ACHS]

Classified Personnel

Employment

(Contingent upon fingerprint clearance through the Department of Justice)

Isai Burgoa Solano, Custodian, effective 02-14-12 [HHS]

Daniel Carrasco, Paraeducator I, effective 03-01-12 [FHS]

Lucy Cartagena, Campus Supervisor, effective 02-14-12 [HHS]

Tamar Lee, Campus Supervisor, effective 02-14-12 [PHS]

Lucille Velasquez, Paraeducator IV, effective 03-1-12 [PHS]

Ratification of Employment

Tiffany Brown, Paraeducator I, effective 02-10-12 [ACE]

Reclassification

Rafael Camarena, from Custodian [CIHS] to Grounds Maintenance Worker [PHS], effective 03-1-12

Diana Veronica from Clerical Assistant II-Receptionist to Clerical Asst. III-Attendance/Records, effective 02-01-12 [HHS]

Resignation

Candace Alford, Paraeducator IV, effective 02-17-12 [CIHS]

Annette Martinez, Guidance Technician, effective 01-31-12 [FHS]

Andres Romero, Custodian, effective 02-14-12 [ACHS]

Retirement

Linda Ortiz, Paraeducator IV, effective 06-30-12 [RMHS]