

Oxnard Union High School District

Oxnard, California

REGULAR BOARD MEETING

June 20, 2018

1. CALL TO ORDER

The Regular Board Meeting of the Board of Trustees of the Oxnard Union High School District was called to order by President Davis on June 20, 2018 at 4:00 p.m., 220 South K Street, Oxnard, California.

Trustees present:

Dr. Gary Davis, President
Dr. Steve Hall, Vice President
Karen M. Sher, Clerk.
Beatriz R. Herrera, Member-arrived at 7:20p.m.
Wayne Edmonds, Member

Administration present:

Dr. Penelope A. DeLeon, Superintendent of Schools
Sid Albaugh, Assistant Superintendent-Business Services
Dr. Tom McCoy, Assistant Superintendent-Educational Services
Dr. Rocky Valles, Jr., Assistant Superintendent-Human Resources
Sylvia M. Diaz, Executive Assistant

Translators present:

Moira Gallo, Ana Rangel

Guests present:

Joshua Beck, Betty Alvarez Ham, Rosa Balderrama, Kathy Greaves, Yolanda Cerda, Edelmira Shuman, Jeff Weinstein, Linda Ayerza, Becky Buettner, Veronica Mendoza and Lupe Reyes-Castillo.

2. PLEDGE OF ALLEGIANCE

President Davis asked Mr. Albaugh to lead the Pledge of Allegiance to the flag.

3. ADOPTION OF AGENDA

Motion: Moved by Trustee Hall to approve the agenda, moving action items 13. E and F to be heard before item 13A, LCAP, and pull 8B, Dedicated Student Award-FHS and HHS Health Fair Coordinators, for future recognition. Seconded by Trustee Edmonds and carried unanimously. Vote 4/0

4. APPROVAL OF MINUTES

Motion: Moved by Trustee Hall to approve the minutes of the June 6, 2018 Regular Board meeting, as presented. Seconded by Trustee Sher and carried unanimously. Vote 4/0

5. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

No comments received.

6. CLOSED SESSION

President Davis stated that the Board would adjourn to Closed Session at 4:06p.m. to discuss confidential material relating to the following items noted below.

- A. Public Employee Discipline/Dismissal/Release/Resignation/Appointment/Reassignment/ Employment [Government Code Section 54957(b)(1)]
-Public Employee Discipline
- B. Conference with Labor Negotiator(s) [Government Code Section 54957.6] – Agency Negotiator: Rocky Valles, Ed.D., Assistant Superintendent – Human Resources
 - Employee Organization: Oxnard Federation of Teachers and School Employees (OFTSE) * Certificated Bargaining Unit
- C. Student Personnel: [Education Code §35146, 48912, 48919]
- D. Consideration of Confidential Student Issues Other Than Expulsion and Suspension, Pursuant to Education Code §35146
- E. Superintendent Evaluation

- F.** Conference with Real Property Negotiator (Govt. Code § 54956.8) PROPERTY: 50-acres of 107.25 acres located at or near 1825 Camino del Sol, Oxnard, CA (southeast corner of N. Rose Ave. and Cesar Chavez Dr.) Ventura County Assessor Parcel No. 214-0-020-595 AGENCY NEGOTIATOR: : Sid Albaugh, Assistant Superintendent Business Services and Dr. Joel Kirschenstein, Consultant Sage Realty Group Inc. NEGOTIATING PARTIES: Brian Edward Maulhardt, as Trustee of the Brian Edward Maulhardt Children’s Support Trust UNDER NEGOTIATION: Price and terms of payment
- G.** Conference with Real Property Negotiator (Govt. Code § 54956.8) PROPERTY: Multiple District-owned parcels, including: (1) Bell Ranch Property, Assessor Parcel No. (“APN”) 156-0-180-385, Camarillo, California; (2) South of Oxnard High School, APN 183-0-030-180; (3) District Office Campus, 220, 309, and 315 South K Street, Oxnard, CA, APNs 202-0-010-630 & -740; (4) Hueneme Road Adult School, 527 W Hueneme Road, Oxnard, CA, APN 222-0-082-625; (5) 280 and 300 Skyway Drive, Camarillo, CA, APN 230-0-130-105; and (6) 15 Stearman Street, Camarillo, CA, APN 230-0-130-115 AGENCY NEGOTIATOR: Sid Albaugh, Assistant Superintendent Business Services and Dr. Joel Kirschenstein, Consultant Sage Realty Group Inc. NEGOTIATING PARTIES: To be determined UNDER NEGOTIATION: Price and terms of payment.
- H.** Conference with Real Property Negotiator (Govt. Code § 54956.8) PROPERTY: 7.6 Acres located 1800 Solar Drive, Oxnard, CA, Ventura County Assessor Parcel No. 213-0-070-045 AGENCY NEGOTIATOR: Sid Albaugh, Assistant Superintendent Business Services and Dr. Joel Kirschenstein, Consultant Sage Realty Group Inc. NEGOTIATING PARTIES: NAI Capital UNDER NEGOTIATION: Price and terms of payment.

7. RECONVENE IN PUBLIC: REPORT ON CLOSED SESSION ACTION

The Board reconvened at 5:40p.m., President Davis reported out that during Closed Session no action was taken. President Davis reported that Trustees will return to Closed Session after Open Session adjourns.

8. STAFF/STUDENT RECOGNITION

This semester’s Cultivating Teacher Leaders (CTL) scholarship recipients have completed at least 30 hours of tutoring services outside of any Academy requirements. CTL awarded each recipient a scholarship ranging from \$500-\$1,250, assistance to offset the costs associated with applying/attending college. For the 2017- 2018 academic year, CTL will have awarded \$24,750 in total scholarships to 34 seniors in the TECA and YES Academies. 900+ hours of tutoring services provided, and 900+ hours of tutoring services received. Congratulations to all of our future teachers! The students awarded scholarships at the June 20th meeting are:

- A. Cultivating Teacher Leaders Scholarships**
- ~~B. Dedicated Student Award- FHS and HHS Health Fair Coordinators~~**
- C. Measure A Bond Committee**

PHS TECA
 Arline Cervantes
 Andrea Fernandez
 Jacquelin Gonzalez
 Jessica Guerrero
 Agustin Jasso
 Sintya Lainez
 Briana Pelayo Zamora
 Adriana Penaloza
 Lourdes Ramirez

HHS YES
 Laura Barcenas
 Ariana Cazares
 Synai Hernandez
 Stephanie Lopez
 Natalie Montiel

Health Fair Coordinators (to be recognized at a future meeting)
Frontier High School Hueneme High School
~~Ana Ramirez~~ ~~Arisbetd Estevez~~
~~Erika Rios~~ ~~Rosalinda Flores~~
~~Anayeli Salvador~~ ~~Mauricio Hernandez~~
~~Jacob Torres~~ ~~Rosemary Juarez~~
~~Joey Trueba~~ ~~Edith Rodriguez~~
~~Juliana Valencia~~ ~~Emely Rodriguez~~
~~Maria Ward~~ ~~Joanna Vazquez~~

Measure A Bond Committee

ACHS	Dr. Kim Stephenson Jeff Hahn Kim Dawson	PHS	Ted Lawrence Yecenia Alvarado Martha Diaz Patty Einstein
CHSOA/OAS	Kathy Greaves Rafael Cahue	RCHS	Roger Adams Tonya Brunett Judy Liu Laurie Risse
CIHS	Dr. Ray Senesac Hilda Reyes Mirita Shuman	RMHS	Mark Contreras Rosa Balderama Brian Fitzgerald Blanca Gil
FHS	Christina Mahone Donna McNair Monica Robles	Community Members	Wes Davis Jeremy Goldberg Ocil Yuleima Herrejon Wanda Kelly Denis O'Leary AJ Valenzuela Lucas Zucker
HHS	Adrian Ayala Tiloi Tuitama Maria Martinez		
OHS	Richard Urias Sal Vasquez Leticia Beltran Camisca Fontes Brenda Centeno Tony Skinner		

9. RECEPTION

A reception took place to honor the CTL Scholarship recipients and to show appreciation for the time and efforts given by the Measure A Bond Committee.

Open Session convened at 6:30p.m.

10. PUBLIC COMMENTS TO ADDRESS THE BOARD OF TRUSTEES

Betty Alvarez Ham, on behalf of City Impact, thanked Trustees and Dr. DeLeon for all of the hard work the District is doing to improve morale and positive work for OUHSD students.

Joshua Beck addressed Trustees about item 12. S, CDE CTE Facilities Grant application.

11. SUPERINTENDENT'S REPORT

Dr. Penelope DeLeon shared with Trustees and the public Board Goal highlights and progress of each, Class of 2018 data, Measure A next steps and introduced Mr. Jeffrey Weinstein, Assistant Superintendent-Business Services, Mr. Sid Albaugh's successor.

President Davis called for a break at 7:15p.m. The meeting reconvened at 7:25p.m.

12. CONSENT CALENDAR

Motion: Trustee Sher moved to approve the Consent Calendar, pulling item S for discussion. Seconded by Trustee Herrera and carried unanimously. Vote 5/0

A. Consideration of Approval of Donations, June 1 - 13, 2018

It is the recommendation of District Administration that the Board of Trustees accept the donations report for June 1 - 13, 2018, as presented.

B. Consideration of Approval of Purchase Orders and Direct Pays, May 28, 2018 - June 8, 2018

Purchase orders totaling \$531,358.67 and Direct Pays totaling \$3,995.42 be approved, as presented.

C. Consideration of Approval of Revision of Authorization of Signatures

It is the recommendation of District Administration that the Board of Trustees approve the authorization of signatures, as presented.

D. Consideration of Approval of Award of Contracts to Sysco Food Service of Ventura and Tri County Bread Services for RFP No. 567 Frozen, Refrigerated, Grocery and

It is the recommendation of District Administration that the Board of Trustees approve contract awards for RFP No. 567 Frozen, Refrigerated, Grocery and Bread Commodity and Commercial Items to Sysco Food Service of Ventura and Tri County Bread Services, as presented.

Bread Commodity and Commercial Items

E. Consideration of Approval of Award of Contract to Driftwood Dairy for RFP No. 568 Dairy Products

It is the recommendation of District Administration that the Board of Trustees approve the contract award on RFP No. 568 Dairy Products to Driftwood Dairy, as presented.

F. Consideration of Approval to Purchase Replacement Copiers and Printers District-Wide and Contract with Image Source for Maintenance Services

It is the recommendation of District Administration that the Board of Trustees approve the purchase of replacement copiers and printers and a maintenance contract with Image Source, as presented.

G. Consideration of Approval of 2018-19 Education Protection Account (EPA) Spending

It is the recommendation of District Administration that the Board of Trustees approve the 2018-19 Education Protection Account Spending Plan, as presented.

H. Consideration of Approval of Agreement between Oxnard Union High School District and Kenco Construction Services, Inc. for DSA Inspections of Asphalt Work Done at ACHS, CIHS, FHS, HHS, OHS, PHS and RMHS

It is the Recommendation of District Administration that the Board of Trustees Approve the Agreement between Oxnard Union High School District and Kenco Construction Services, Inc. for DSA Inspections of Asphalt Work done at ACHS, CIHS, FHS, HHS, OHS, PHS and RMHS, as presented.

I. Consideration of Approval of Agreement between Oxnard Union High School District and Hopkins Groundwater Consultants for Engineering Work for RMHS Potable Water Well #3

It is the Recommendation of District Administration that the Board of Trustees Approve the Agreement between Oxnard Union High School District and Hopkins Groundwater Consultants for Engineering Work for RMHS Potable Water Well #3, as presented.

J. Consideration of Approval of Agreement between Oxnard Union High School District and Falcon Roofing Company for Gymnasium Roof Repairs at Hueneme High School

It is the Recommendation of District Administration that the Board of Trustees Approve the Agreement between Oxnard Union High School District and Falcon Roofing Company for Gymnasium Roof Repairs at Hueneme High School, as presented.

K. It is the Recommendation of District Administration that the Board of Trustees Approve the Agreement between Oxnard Union High School District and Falcon Roofing Company for Gymnasium Roof Repairs at Hueneme High School, as presented.

It is the Recommendation of District Administration that the Board of Trustees Approve the Agreement between Oxnard Union High School District and Falcon Roofing Company for Gymnasium Roof Repairs at Channel Islands High School, as presented.

L. Consideration of Approval of Agreement between Oxnard Union High School District and Falcon Roofing Company for Library Building Roof Repairs at Adolfo Camarillo High School

It is the Recommendation of District Administration that the Board of Trustees Approve the Agreement between Oxnard Union High School District and Falcon Roofing Company for Library Building Roof Repairs at Adolfo Camarillo High School, as presented.

M. Consideration of Approval of Agreement between Oxnard Union High School District and Falcon Roofing Company for Roof Leak Repairs on Classrooms #45, #49 and #50 at Channel Islands High School

It is the recommendation of District Administration that the Board of Trustees approve the agreement between Oxnard Union High School District and Falcon Roofing Company for Roof Leak Repairs on Classrooms #45, #49 and #50 at Channel Islands High School, as presented.

N. Consideration of Approval of Agreement between Oxnard Union High School District and WTI General Services for Roof Repair Consulting at Adolfo Camarillo High School and Channel Islands High School

It is the recommendation of the Administrative Staff that the Board of Trustees approve the agreement between Oxnard Union High School District and WTI General Services for Roof Repair Consulting at Adolfo Camarillo High School and Channel Islands High School, as presented.

O. Consideration of Approval of Renewal Agreement between Oxnard Union High School District and Ventura County SELPA for Occupational Therapy Services for the 2018-2019 School Year

It is the recommendation of the Administrative Staff that the Board of Trustees approve the Renewal agreement between Oxnard Union High School District and Ventura County SELPA for Occupational Therapy Services for the 2018-2019 School Year, as presented.

P. Consideration of Approval of Renewal Agreement between Oxnard Union High School District and Fagen Friedman & Fulfroost for Special Education Legal Services for School Year 2018-2019

It is the recommendation of the District Administration that the Board of Trustees approve the renewal agreement between Oxnard Union High School District and Fagen Friedman & Fulfroost for Special Education Legal Services for School Year 2018-2019, as presented.

Q. Consideration of Approval of Renewal of Agreement between Oxnard Union High School District and Armando Ramirez- English/Spanish Interpreting for IEP Meetings and Translation of IEPs and Assessment Reports for School Year 2018-2019

It is the recommendation of the District Administration that the Board of Trustees approve the renewal of agreement between Oxnard Union High School District and Armando Ramirez- English/Spanish Interpreting for IEP Meetings and Translation of IEPs and Assessment Reports for School Year 2018-2019, as presented.

R. Consideration of Approval of Out of State/Country Field Trip: ACHS ASB to Orlando, FL July 11-15, 2018 for Jostens Renaissance Convention

It is the recommendation of the District Administration that the Board of Trustees approve the Out of State/Country Field Trip: ACHS ASB to Orlando, FL July 11-15, 2018 for Jostens Renaissance Convention, as presented.

S. Consideration of Approval of California Department of Education CTE Facilities Grant Application

It is the recommendation of the District Administration that the Board of Trustees approve the renewal California Department of Education CTE Facilities Grant Application, as presented.

Trustees asked for clarification about the application due to public comments/concern.

Motion: Trustee Edmonds moved to approve the California Department of Education CTE Facilities Grant Application, as presented. Seconded by Trustee Herrera and carried unanimously. Vote 5/0

T. Consideration of Approval of Renewal Approval of the 2018-19 California Department of Education Agricultural Career Technical Education Incentive Grant

It is the recommendation of the District Administration that the Board of Trustees approve the renewal application for funding of the California Department of Education Agricultural Career Technical Education Incentive Grant 2018-19, as presented.

U. Consideration of Approval of Agreement between Oxnard Union High School District and Canvas Learning Management System

It is the recommendation of the District Administration that the Board of Trustees approve the Agreement between Oxnard Union High School District and Canvas Learning Management System, as presented.

- V. Consideration of Approval of the New/Revised Course Proposal: English 9-S, English 3-S
It is the recommendation of the District Administration that the Board of Trustees approve the New/Revised Course Proposal: English 9-S, English 3-S, as presented.
- W. Consideration of Approval of Renewal Memorandum of Understanding between the Oxnard Union High School District and Safe and Civil Schools
It is the recommendation of the District Administration that the Board of Trustees approve the Renewal Memorandum of Understanding between the Oxnard Union High School District and Safe and Civil Schools, as presented.
- X. Consideration of Approval of Renewal Agreement between Oxnard Union High School District and School Innovations & Achievement ATTENTION2ATTENDANCE (A2A)
It is the recommendation of the District Administration that the Board of Trustees approve the Renewal Agreement between Oxnard Union High School District and School Innovations & Achievement ATTENTION2ATTENDANCE (A2A), as presented.
- Y. Consideration of Approval of Renewal Memorandum of Understanding between the Oxnard Union High School District and City of Camarillo Police Department for Police Services - School Resource Officers at Adolfo Camarillo High School, Frontier High School, and Rancho Campana High School for the 2018-19 School Year
It is the recommendation of the District Administration that the Board of Trustees approve the Renewal Memorandum of Understanding between the Oxnard Union High School District and City of Camarillo Police Department for Police Services - School Resource Officers at Adolfo Camarillo High School, Frontier High School, and Rancho Campana High School for the 2018-19 School Year, as presented.
- Z. Consideration of Approval of Renewal Memorandum of Understanding between Oxnard Union High School District and Ventura County Sheriff's Department to Provide a School Resource Officer at Rio Mesa High School for the 2018-19 School Year
It is the recommendation of the District Administration that the Board of Trustees approve the Renewal Memorandum of Understanding between the Oxnard Union High School District and Ventura County Sheriff's Department to Provide a School Resource Officer at Rio Mesa High School for the 2018-19 School Year, as presented.
- AA. Consideration of Approval of Stipulated Student Expulsions by Agreement of the School Principal, the Student, and the Students' Parent/Guardian, as per Board Policy 5144, Section 22
It is the recommendation of the District Administration that the Board of Trustees approve the Stipulated Student Expulsions by Agreement of the School Principal, the Student, and the Students' Parent/Guardian, as per Board Policy 5144, Section 22, as presented.
- BB. Consideration of Approval of Personnel Items
It is the recommendation of District Administration that the Board of Trustees approve the personnel items, as presented.
- CC. Consideration of Approval of Revision of BP 4040 - Employee Use of Technology [Second Reading]
It is the recommendation of District Administration that the Board of Trustees approve the Revision of BP 4040 - Employee Use of Technology [Second Reading], as presented.
- DD. Consideration of Approval of Revisions to Board Policy 4219.11 Sexual Harassment [Second Reading]
It is the recommendation of the District Administration that the Board of Trustees approve the Revisions to BP 4219.11 – Sexual Harassment [Second Reading], as presented.

13. ACTION

A. Consideration of Approval of the 2018-2019 OUHSD Local Control Accountability Plan

Approved

Trustees and administrative staff discussed possible consequences if the LCAP is not approved. Trustee Herrera expressed her concern of the two new job descriptions coming forward so late in this fiscal year for approval and how it will affect the LCAP and budget for 2018-2019 school year; she felt pressured into approving the LCAP so as to not impact staff/faculty working now. President Davis requested administrative staff to allow Trustees more time in the future, before the budget is presented for approval, to consider new job descriptions.

Motion: Trustee Sher moved to approve the 2018-2019 OUHSD Local Control Accountability Plan . Seconded by Trustee Davis and carried unanimously. Vote 5/0

B. Consideration of Approval of the Adopted Budget, Fiscal Year 2018-19

Approved

Trustees asked about the nursing and LVN position additions, Farm to School Garden Club costs to the district beyond the grant that was received for that program, after school program costs for ACHS and RCHS regarding 21st Century classroom costs to the LCAP budget, funding be set aside for Oxnard #8 high school in the 2019-20 budget, expenses and revenue being available at the first and second interim reports, what is being done to reduce the Special Education encroachment on the budget, a report to address plans on how to improve students' attendance, the community affect with the reduced budget at Oxnard Adult School and if the 2018-2019 expenditures will be less than the revenues at the end of the fiscal year. Trustees requested an update with a list of items that drive the budget and to have a separate line item recognizing summer school revenues recived in future budget presentations.

Motion: Trustee Herrera moved to approve the Adopted Budget, Fiscal Year 2018-19, as presented. Seconded by Trustee Sher and carried unanimously. Vote 5/0

C. Consideration of Adoption of Resolution No. 18-25 to Establish Building Fund, Fund 215

Approved

Motion: Trustee Herrera moved to adopt Resolution No. 18-25 to Establish Building Fund, Fund 215, as presented. Seconded by Trustee Hall and carried unanimously. Vote 5/0.

D. Consideration of Approval to Purchase and Install District-wide IPVS Meraki-Cisco Security Camera System from NIC Partners

Approved

Motion: Trustee Sher moved to approve the purchase and district-wide installation of the IPVS Meraki-Cisco Security Camera System, as presented. Seconded by Trustee Hall and carried unanimously. Vote 5/0

E. Consideration of Approval of New Job Description Speech and Language Pathologist Assistant [First Reading]

Approved

Trustees addressed their concerns about current speech and language pathologists(slp) being called away to cover other slp's in the district requiring the need for an assistant, number of positions to be hired, encroachment on the Special Education budget, the education requirement and the case load requirement for speech and language pathologists.

Motion: Trustee Davis moved to approve the New Job Description Speech and Language Pathologist Assistant [First Reading], one position only and waive the second reading. Seconded by Trustee Herrera and carried unanimously. Vote 5/0

F. Consideration of Approval of New Job Description Student Intervention Specialist [Second Reading]

Trustees expressed concerns about the education requirement, budgeting of the position for the 2018-19 school year; has it already been done, experience requirement-2 year recommendation, funding for nine positions; which budget will cover the expense, measuring the effectiveness of the position assignment, duties assigned, ability to find nine qualified people to fill the positions, who will be responsible for the structure of the services provided, who will determine which students require the services, a report to Trustees for this position and the publicizing of the position. Trustees confirmed this position will provide direct service to students, what the salary schedule is, the correct number of days(193) and if a probationary period applies to this position.

Approved

Motion: Trustee Edmonds moved to approve the New Job Description Student Intervention Specialist [Second Reading] with a two-year experience requirement. Seconded by Trustee Sher and carried unanimously. Vote 5/0

G. Consideration of Approval of Substitute Rate Pay Increase

Motion: Trustee Sher moved to approve the substitute rate pay increase, as presented. Seconded by Trustee Herrera and carried unanimously. Vote 5/0

Approved

14. BOARD MEMBERS' REPORTS AND COMMUNICATIONS

A. President Davis

- Congratulated all graduates and thanked all who participated in putting on fine graduations.

B. Vice President Hall

- Attended CIHS, HHS and RCHS graduations. Congratulated the outstanding student performances at the RCHS graduation.

C. Trustee Sher

- Agreed to debrief on graduations, stated what a wonderful season of graduation ceremonies and celebrations, thanked all involved and looks forward to 18-19.

D. Trustee Herrera

- Congratulated the Class of 2018, thanked staff and executive teams for their efforts with graduations. Requested a debriefing with fellow Trustees to discuss revisions for future graduation ceremonies.

E. Trustee Edmonds

- Agreed a debriefing would be appropriate but overall graduations were done well.

15. ITEMS FOR FUTURE CONSIDERATION

- RHBT Study Session – August 29, 2018
- RHBT Actuarial Report
- Voter Registration Update

CLOSED SESSION

President Davis announced that Trustees would reconvene to Closed Session at 9:46p.m.

RECONVENE IN PUBLIC REPORT ON CLOSED SESSION ACTION

The Board of Trustees reconvened in Open Session at 11:12p.m. Board President Davis announced that the following actions had been taken in Closed Session:

That Principals Ray Senesac and Roger Adams were to be reassigned effective July 1, 2018, for the 2018-19 school year, and that Assistant Principal Wendy Butler is to be appointed Acting Principal for Rancho Campana High School effective July 1, 2018.

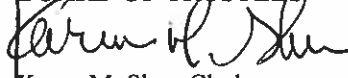
The vote was 4 "yes" and 1 "no," with Trustee Dr. Hall dissenting.

16. ADJOURNMENT


President Davis adjourned Open Session at 11:16p.m.

Approved as presented
August 15, 2018

BOARD OF TRUSTEES



Karen M. Sher, Clerk



Dr. Penelope A. DeLeon, Secretary
and Superintendent of Schools

Board meetings are video recorded and are available at:
<http://www.oxnardunion.org/board-of-trustees/board-meeting-videos>