

Oxnard Union High School District

Oxnard, California

REGULAR BOARD MEETING

April 11, 2018

- 1. CALL TO ORDER** The Regular Board Meeting of the Board of Trustees of the Oxnard Union High School District was called to order by President Davis on April 11, 2018 at 4:00 p.m., in the District Office Board Room, 220 South K Street, Oxnard, California.
- Trustees present:** Dr. Gary Davis, President
Dr. Steve Hall, Vice President
Karen M. Sher, Clerk.
Beatriz R. Herrera, Member
Wayne Edmonds, Member
- Administration present:** Dr. Penelope A. DeLeon, Superintendent of Schools - absent
Sid Albaugh, Assistant Superintendent-Business Services
Dr. Tom McCoy, Assistant Superintendent-Educational Services
Dr. Rocky Valles, Jr., Assistant Superintendent-Human Resources
Sylvia M. Diaz, Executive Assistant
- Translators present:** Lourdes Campbell and David Gala
- Guests present:** Becky Buettner, Linda Ayerza and Sonny Sajor.
- 2. PLEDGE OF ALLEGIANCE** President Davis asked Sylvia M. Diaz to lead the Pledge of Allegiance to the flag.
- 3. ADOPTION OF AGENDA** Motion: Moved by Trustee Herrera to approve the agenda, pulling item 12. E. for comment only. Seconded by President Davis and carried unanimously. Vote 5/0
- 4. APPROVAL OF MINUTES** Motion: Moved by Trustee Herrera to approve the minutes of the March 14, 2018 Regular Board meeting. Seconded by Trustee Hall and carried unanimously. Vote 5/0
- 5. PUBLIC COMMENTS ON CLOSED SESSION ITEMS** No comments received.
- 6. CLOSED SESSION** President Davis stated that the Board would adjourn to Closed Session at 4:03p.m. to discuss confidential material relating to the following items noted below.
- A.** Personnel Matters: Government Code Section 54957(b)(1)
-Public Employee Discipline
- B.** Conference with Labor Negotiator(s) [Government Code Section 54957.6]
➤ Agency Negotiator: Rocky Valles, Ed.D., Assistant Superintendent-Human Resources
Employee Organization: Oxnard Federation of Teachers and School Employees (OFTSE)
* Certificated Bargaining Unit
- C.** Student Personnel: [Education Code §35146, 48912, 48919]
- D.** Consideration of Confidential Student Issues Other Than Expulsion and Suspension, Pursuant to Education Code §35146

- E.** Conference with Real Property Negotiator (Govt. Code § 54956.8) PROPERTY: 50-acres of 107.25 acres located at or near 1825 Camino del Sol, Oxnard, CA (southeast corner of N. Rose Ave. and Cesar Chavez Dr.) Ventura County Assessor Parcel No. 214-0-020-595 AGENCY NEGOTIATOR: : Sid Albaugh, Assistant Superintendent Business Services Business Services and Dr. Joel Kirschenstein, Consultant Sage Realty Group Inc. NEGOTIATING PARTIES: Brian Edward Maulhardt, as Trustee of the Brian Edward Maulhardt Children’s Support Trust UNDER NEGOTIATION: Price and terms of payment
- F.** Conference with Real Property Negotiator (Govt. Code § 54956.8) PROPERTY: Multiple District-owned parcels, including: (1) Bell Ranch Property, Assessor Parcel No. (“APN”) 156-0-180-385, Camarillo, California; (2) South of Oxnard High School, APN 183-0-030-180; (3) District Office Campus, 220, 309, and 315 South K Street, Oxnard, CA, APNs 202-0-010-630 & -740; (4) Hueneme Road Adult School, 527 W Hueneme Road, Oxnard, CA, APN 222-0-082-625; (5) 280 and 300 Skyway Drive, Camarillo, CA, APN 230-0-130-105; and (6) 15 Stearman Street, Camarillo, CA, APN 230-0-130-115 AGENCY NEGOTIATOR: Sid Albaugh, Assistant Superintendent Business Services and Dr. Joel Kirschenstein, Consultant Sage Realty Group Inc. NEGOTIATING PARTIES: To be determined UNDER NEGOTIATION: Price and terms of payment.
- G.** Conference with Real Property Negotiator (Govt. Code § 54956.8) PROPERTY: 7.6 Acres located 1800 Solar Drive, Oxnard, CA, Ventura County Assessor Parcel No. 213-0-070-045 AGENCY NEGOTIATOR: Sid Albaugh, Assistant Superintendent Business Services and Dr. Joel Kirschenstein, Consultant Sage Realty Group Inc. NEGOTIATING PARTIES: NAI Capital UNDER NEGOTIATION: Price and terms of payment.

7. RECONVENE IN PUBLIC: REPORT ON CLOSED SESSION ACTION

The Board reconvened at 6:40 p.m. President Davis reported out that Trustees will reconvene to Closed Session after Open Session.

8. RECOGNITION
• Dedicated Student Award – Hueneme High School Girls Basketball Team

2017-2018 HHS Girls Basketball Team
Head Coach: Katalina Martinez Asst. Coaches: Jerry Parker, Matt Ramirez, Don Smart

Isabel Ayala	Mya Kraus
Jacqueline Castellon	Kaili Kraus
Kelly Castellon	Liliolosa Malufu
Jessica Espinoza	Jalise McCaskill
Carillo Faletuipapai	Nadia Parker
Hope Grade Vega	Elena Zamora
Jordan Johnson	

Trustees and staff congratulated the 2017-2018 Hueneme High Girls Basketball for winning the CIF Division 5AAA Championship and finishing as a Southern California Regional finalist in the 2018 State CIF Championships. The Lady Vikings won the first CIF title in any sport at Hueneme High School in more than 32 years! This was the third playoff appearance in school history for this program with its last CIF appearance ending the 1990 – 1991 season.

9. PUBLIC COMMENTS TO ADDRESS THE BOARD OF TRUSTEES

Mr. Montijo, OFTSE President, shared about his conversation he had with Dr. DeLeon regarding additional costs for custodians and informed Trustees what the cost would be.

Wes Davis, OUHSD Retiree Health Benefit Trust(RHBT) Board member, spoke on behalf of the RHBT April 2018 Grand Jury Report and the recommendations the Grand Jury offered.

10. STUDENT REPRESENTATIVE TO THE BOARD – ANGELINE CESAR

Angeline Cesar was absent but provided her report for the time period since the last board meeting on March 14, 2018.

11. STAFF REPORTS

A. RMHS INTERNATIONAL BACCALAUREATE PROGRAM

Rio Mesa High School has proudly offered the International Baccalaureate Diploma Program to students since 2009. RMHS is in the process of applying to add the

International Baccalaureate Middle Years Program, all 9th and 10th grade students, and International Baccalaureate Career Program, a certificate that combines IB coursework and CTE pathway courses. RMHS currently offers 36 IB Diploma Program classes.

Trustees inquired about courses offered and the Middle Years Program; does this apply to middle schools as well. Trustees asked if there has been any follow-up with IB graduates as to their current status. Ms. Wrouth replied that she doesn't have any information at this time. Trustees asked if intra-district transfers are allowed into RMHS for the IB program and this was affirmed. Trustees inquired about other support that can be offered for this program. Ms. Wrouth replied that they appreciate the support received thus far but teachers work long hours and if they decide to come up with an alternative program for training they could use support from Trustees. Trustees thanked Lori Wrouth and Ingrid Brennan for their report, the teachers and staff that attended the meeting, leadership and support and for the great work they do.

B. GRADUATION REQUIREMENTS UPDATE

Updates are necessary for OUHSD's General Graduation Requirements with the sunset of the California High School Exit Exam and the addition of Trimester schedules in OUHSD Schools. Educational Services presented updates of the current graduation requirements, current UC/CSU a-g requirements, the differentiated graduation requirements for eligible Foster and McKinney/Vento youth, as well as potential changes to the Graduation Requirements.

Dr. McCoy notified Trustees that the approval of graduation requirements will be brought to the May 9, 2018 meeting instead of April 25, 2018. Trustees asked for clarification of physical education requirements, expressed their concerns about the graduation requirements in the different courses offered to students and asked how parents and students can offer their input regarding graduation requirements. Dr. McCoy informed Trustees that a-g doesn't have a P.E. and Health requirement where as the State of California does. Trustees asked for a more detailed discussion, in the future, on what classes a student can take, after Math 1, that will be a-g compliant but not Math 2 or 3. Trustees thanked Dr. McCoy for his thorough report.

President Davis took action on Consent Items prior to the Budget Update-Reduction Plan Staff Report.

C. BUDGET UPDATE- DEFICIT REDUCTION PLAN

On June 26, 2017, the Board of Trustees identified the overarching goals for 2017-18.

Board Goal #7 states the following:

The district will promote fiscal solvency by convening a Budget Advisory Committee to develop and present a plan for the elimination of deficit-spending by March 1, 2018.

Mr. Albaugh, Assistant Superintendent-Business Services, presented data as of the Second Interim Report detailing how the deficit has been reduced and how the multi-year projection shows a budget surplus in the two subsequent years to 2017-18.

Trustees expressed their concern about expenses continuing as they have instead of being decreased although revenue has increased; the understanding was expenses would decrease as well. Trustees expressed the desire to cut new positions to cut down expenses. Trustees confirmed the decrease of the structural deficit was due to additional revenue. President Davis reminded Trustees to keep in mind that there will be a future expense for the projected costs of opening the New Oxnard Area High School #8. Trustees thanked Mr. Albaugh for his report and the work he has done. Trustees asked if the deficit-spending plan submitted came from the Budget Advisory Committee and Mr. Albaugh informed them that it did not.

12. CONSENT CALENDAR

Motion: Trustee Herrera moved to approve the Consent Calendar, as presented. Seconded by Trustee Sher and carried unanimously. Vote 5/0

A. Consideration of Approval of Donations, March 5 - April 2, 2018

It is the recommendation of District Administration that the Board of Trustees accept the donations for the reporting period March 5- April 2, 2018, as presented.

B. Consideration of Approval of Purchase Orders and Direct Pays, March 2 - 30, 2018

Purchase orders totaling \$801,774.60 and Direct Pays totaling \$66,253.02 be approved, as presented.

C. Consideration of Approval of Rollover Agreement between Sunrise Produce Company and Oxnard Union High School District

It is the recommendation of District Administration that the Board of Trustees approve the Rollover Agreement between Sunrise Produce Company and Oxnard Union High School District, as presented.

D. Consideration of Approval of Tetra Tech Final Phase I Environmental Site Assessment, Proposed Oxnard High School Area No. 8

It is the recommendation of District Administration that the Board of Trustees approve Tetra Tech Final Phase I Environmental Site Assessment and Preliminary Soil Assessment at Maulhardt for the New Oxnard Area High School, as presented.

E. Consideration of Acceptance of June 30, 2017 General Obligation Bonds (Measure H) Financial and Performance Audits Report

It is the recommendation of District Administration that the Board of Trustees accept the June 30, 2017 General Obligation Bonds (Measure H) Financial and Performance Audits Report, as presented.

President Davis read the following: page 32 of the audit report: Based on testing, we verified that funds from the Building Fund (Measure H) were expended for the construction, renovation, furnishing, and equipping of District facilities constituting authorized bond projects.

Conclusion: The results of our tests indicated that, in all significant respects, the Oxnard Union High School District has properly accounted for the expenditures held in the Building Fund (Measure H) and that such expenditures were made for authorized Bond projects.

F. Consideration of Approval of Non -Public Schools (NPS) Placements, According to the Students' IEP Teams and the Director of Special Education

It is the recommendation of the District Administration that the Board of Trustees approve the Non -Public Schools (NPS) Placements, According to the Students' IEP Teams and the Director of Special Education, as presented.

G. Consideration of Approval of Agreement between Oxnard Union High School District and Petco Animal Supplies - Adult Transition Program's Vocational Training Component

It is the recommendation of the District Administration that the Board of Trustees approve the Agreement between Oxnard Union High School District and Petco Animal Supplies - Adult Transition Program's Vocational Training Component, presented.

H. Consideration of Approval of Agreement between Oxnard Union High School District and Grocery Outlet of Oxnard - Adult Transition Program's Vocational Training Component

It is the recommendation of the District Administration that the Board of Trustees approve the Agreement between Oxnard Union High School District and Grocery Outlet of Oxnard - Adult Transition Program's Vocational Training Component, as presented.

I. Consideration of Approval of Revised 2017-2018 Single Plan for Student Achievement (SPSA) for Channel Islands High School

It is the recommendation of the District Administration that the Board of Trustees approve the Revised 2017-2018 Single Plan for Student Achievement (SPSA) for Channel Islands High School, as presented.

- J. Consideration of Approval of Revised 2017-2018 Budget Single Plan for Student Achievement (SPSA) for CIHS**
It is the recommendation of the District Administration that the Board of Trustees approve the Revised 2017-2018 Budget Single Plan for Student Achievement (SPSA) for CIHS, as presented.
- K. Consideration of Approval of Quarterly Report on Williams Uniform Complaints for 3rd Quarter, January 1, 2018 - March 31, 2018**
It is the recommendation of the District Administration that the Board of Trustees approve the Quarterly Report on Williams Uniform Complaints for 3rd Quarter, January 1, 2018 - March 31, 2018, as presented.
- L. Consideration of Approval of Memorandum of Understanding Between California State University Channel Islands and Oxnard Union High School District for STEM Activities at CIHS and HHS**
It is the recommendation of the District Administration that the Board of Trustees approve the Memorandum of Understanding Between California State University Channel Islands and Oxnard Union High School District for STEM Activities at CIHS and HHS, as presented.
- M. Consideration of Approval of New/Revised Course Proposals: IB Theory of Knowledge, Library Science, Advanced Business Applications, Mechatronics & Robotics 1, Honors Mechatronics: Real World Application & Implementation, Honors Mechatronics & Robotics, Health, English 1, English 2, English 3, Mathematics for Financial Literacy**
It is the recommendation of the District Administration that the Board of Trustees approve the New/Revised Course Proposals: IB Theory of Knowledge, Library Science, Advanced Business Applications, Mechatronics & Robotics 1, Honors Mechatronics: Real World Application & Implementation, Honors Mechatronics & Robotics, Health, English 1, English 2, English 3, Mathematics for Financial Literacy, as presented.
- N. Consideration of Approval of Out of State Field Trip: Oxnard High School Robotics to Houston, TX, April 17-22, 2018 FIRST Robotics Worlds Competition**
It is the recommendation of the District Administration that the Board of Trustees approve the Out of State Field Trip: Oxnard High School Robotics to Houston, TX, April 17-22, 2018 FIRST Robotics Worlds Competition, as presented.
- O. Consideration of Approval of a Memorandum of Understanding between Oxnard Union High School District and Cultivating Teacher Leaders (CTL)**
It is the recommendation of the District Administration that the Board of Trustees approve the Memorandum of Understanding between Oxnard Union High School District and Cultivating Teacher Leaders (CTL), as presented.
- P. Consideration of Approval of Stipulated Student Expulsions by Agreement of the School Principal, the Student, and the Students' Parent/Guardian, as per Board Policy 5144, Section 22**
It is the recommendation of the District Administration that the Board of Trustees approve the Stipulated Student Expulsions by Agreement of the School Principal, the Student, and the Students' Parent/Guardian, as per Board Policy 5144, Section 22, as presented.
- Q. Consideration of Approval of Personnel Items**
It is the recommendation of District Administration that the Board of Trustees approve the personnel items, as presented.

President Davis called for a break at 8:10 p.m. The meeting reconvened at 8:20 p.m.

13. ACTION

A. Consideration of Adoption of Resolution #18-10 Approving an Option for the Purchase and Sale of School Site (Oxnard Area Growth High School #8 - Maulhardt Property)

Approved

Motion: Trustee Sher moved to adopt Resolution No. 18-10 approving an option for the purchase and sale of school site (Oxnard Area Growth High School #8-Maulhardt Property), as presented. Seconded by Trustee Herrera and carried unanimously. Vote 5/0

Trustees stated the purchase of property for the 8th comprehensive high school in the District will mark yet another milestone. Trustees thanked staff, Dr. Joel Kirschenstein, District consultant, and Mr. Jeff Hoskinson, attorney, for their hard work.

B. Consideration of Approval of Proposal to Provide a Preliminary Foundation Design, Infiltration Testing, and Seismic Hazard Analysis Report as the First Phase of a Geohazard Assessment/Geotechnical investigation by Tetra Tech on the Maulhardt Property

Approved

Motion: Trustee Hall moved to approve the proposal to provide a preliminary foundation design, infiltration testing, and seismic hazard analysis report as of the first phase of a geohazard assessment/geotechnical investigation by Tetra Tech on the Maulhardt Property, as presented. Seconded by Trustee Edmonds and carried unanimously. Vote 5/0

C. Consideration of Approval of Community Eligibility Provision for Nutrition Services

Approved

Motion: Trustee Sher moved to approve community eligibility provision for Nutrition Services, as presented. Seconded by Trustee Hall and carried unanimously. Vote 5/0

Trustees were informed that applications will still need to be collected but this will decrease the time in the point of sale. Trustees were informed that all students who attend CIHS, FHS, HHS, OHS, PHS and RMHS will be able to eat breakfast and lunch for free by only having to enter their ID numbers.

D. Consideration of Adoption of Resolution No. 18-11 Proclaiming April 9 - April 13, 2018 as National Adult Education Week

Approved

Motion: Trustee Herrera moved to adopt Resolution No. 18-11 proclaiming April 9 – April 13, 2018 as National Adult Education Week, as presented. Seconded by Trustee Hall and carried unanimously. Vote 5/0

E. Consideration of Approval of Request for a Waiver Pursuant to Education Code §44260.4 Course Work Requirement for Designated Subjects Credential in Driver's Education and Training

Approved

Motion: Trustee Herrera moved to approve the request for a waiver pursuant to Education Code §44260.4 Course Work Requirement for Designated Subjects Credential in Driver's Education and Training, as presented. Seconded by Trustee Sher and carried unanimously. Vote 5/0

F. Consideration of Approval to Reschedule the Oxnard Union High School District Board Meeting dated May 16, 2018 at 4:00 p.m. to May 23, 2018 at 4:00 p.m.

Motion: No action taken; therefore, the May 2018 Board meeting dates will remain as previously scheduled, May 9, 2018 and May 16, 2018.

G. Consideration of Approval of Revised Job Description: *Coordinator Student Interventions* [First Reading]

Approved

Trustees confirmed that this job description revision is for an existing person and it was confirmed it was Mr. Ray Gonzales. Trustees confirmed the effective date, 2018-2019 school year. Trustees requested that the word “coordinate” be changed to “facilitate” in item j under the job description. Trustees expressed their concerns in the areas of credentials, funding source, type of position (management), HIPPPAA, this person will not provide therapy for students and explanation of several areas of the job description.

Motion: Trustee Sher moved to approve the revised job description: *Coordinator Student Interventions* [First Reading], as presented. Seconded by Trustee Davis and carried unanimously. Vote 5/0

H. Consideration of Approval of Revisions to Job Description: *Attendance Advisor* [First Reading]

Approved

Trustees requested that item O of the job description would be listed as: “action on drop out reports” and K would be listed as “Knowledge over the utilization of absenteeism reports”.

Motion: Trustee Sher moved to approve revisions to job description: *Attendance Advisor* [First Reading], as presented, and waived the second reading. Seconded by Trustee Herrera and carried unanimously. Vote 5/0

I. Consideration of Approval of Revised *Board Policy 0450, Comprehensive Safety Plan* [First Reading]

Approved

Trustees recommended staff to inform parents of their rights if the district isn't complying with its own uniform comprehensive safety plan or if there are potential students that can be a danger to other students. Trustees recommended that this be made part of the safety plan and to list the Ed Code that applies so students and parents can be made aware. Trustees requested that an electronic link be available for employees to access their site safety plan.

Motion: Trustee Herrera moved to approve Revised *Board Policy 0450, Comprehensive Safety Plan* [First Reading], as presented. Seconded by Trustee Edmonds and carried unanimously. Vote 5/0

J. Consideration of Approval of Revised *Board Policy 1250, School Visitors/Outsiders* [First Reading]
Tabled

Motion: Tabled for a future meeting.

K. Consideration of Approval of Revised *Board Policy 6115 Ceremonies and Observances* [First Reading]
Tabled

Motion: Tabled for a future meeting.

L. Consideration of Approval of Revisions to *Board Policy 4119.25, 4219.25, 4319.25: Political Activities of Employees* [First Reading]
Tabled

Motion: Tabled for a future meeting.

M. Consideration of Approval of Revisions to *Board Policy 4143.1, 4243.1: Public Notice - Personnel Negotiations* [First Reading]
Tabled

Motion: Tabled for a future meeting.

N. Consideration of Approval of Revisions to *Board Policy 4212.8 Nepotism: Employment of Relatives* [First Reading]

Motion: Tabled for a future meeting.

O. Consideration of Approval of Revisions to *Board Policy 4117.2, 4217.2, 4317.2 Personnel Resignation* [First Reading]

Motion: Tabled for a future meeting.

14. BOARD MEMBERS' REPORTS AND COMMUNICATIONS

A. President Davis

- Attended ACHS, FHS, HHS, and OHS Open House, Student Career Fair, Citizen's Bond Oversight Committee Meeting, Measure H, the RHBT meeting and the Future Leaders of America (FLA) meeting. Offered well wishes to Dr. DeLeon and her mom.

B. Vice President Hall

- Had a great meeting with FLA on April 10, 2018; discussed graduation requirements and a-g requirements. Gave a shout out to Dr. DeLeon and offered well wishes to both her and her mom.

C. Trustee Sher

- Attended the CAUSE Leadership Awards Ceremony on Sunday, April 8, 2018 where Monique Limón was honored. Requested to have a direct link to the academies offered at District sites, list requirements or how to apply.

D. Trustee Herrera

- Met student groups from South Oxnard and their concern was there is no enforcement of visitors at HHS, individuals have been able to gain access onto campus through the front office, and Trustee Herrera would like staff to research this and update Trustees. She also Met with parents and was informed that the community is still having trouble understanding academies at District sites. Requested to have sites offer a brochure with more information. Offered Dr. DeLeon and her mom well wishes for a speedy recovery.

E. Trustee Edmonds

- No report.

15. ITEMS FOR FUTURE CONSIDERATION

- IT Vendors

CLOSED SESSION

President Davis announced that Trustees would return to Closed Session at 9:55p.m.

RECONVENE IN PUBLIC: REPORT ON CLOSED SESSION ACTION

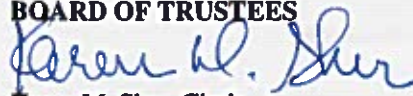
The Board of Trustees returned to Open Session at 10:35p.m. President Davis reported out that no action was taken in Closed Session.

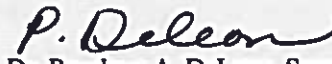
16. ADJOURNMENT

President Davis adjourned Open Session at 9:55p.m.

Approved, as presented
April 25, 2018

BOARD OF TRUSTEES


Karen M. Sher, Clerk


Dr. Penelope A. DeLeon, Secretary
and Superintendent of Schools

Board meetings are video recorded and are available at:
<http://www.oxnardunion.org/board-of-trustees/board-meeting-videos>