Oxnard Union High School District Oxnard, California

REGULAR BOARD MEETING March 14, 2018

1. CALL TO ORDER The Regular Board Meeting of the Board of Trustees of the Oxnard Union High School

District was called to order by President Davis on March 14, 2018 at 4:00 p.m., in the

District Office Board Room, 220 South K Street, Oxnard, California.

Trustees present: Dr. Gary Davis, President

Dr. Steve Hall, Vice President

Karen M. Sher, Clerk. Beatriz R. Herrera, Member Wayne Edmonds, Member

Administration present: Dr. Penelope A. DeLeon, Superintendent of Schools

Sid Albaugh, Assistant Superintendent-Business Services

Dr. Tom McCoy, Assistant Superintendent-Educational Services Dr. Rocky Valles, Jr., Assistant Superintendent-Human Resources

Sylvia M. Diaz, Executive Assistant

Translators present: Lourdes Campbell, David Gala

Guests present: Dr. Kim Stephenson, Linda Ayerza, Tish Taylor, Kathy Greaves and Eric Montijo.

2. PLEDGE OF ALLEGIANCE President Davis asked Mr. Albaugh to lead the Pledge of Allegiance to the flag.

3. ADOPTION OF AGENDA Motion: Moved by Trustee Herrera to approve the agenda as revised, move Action Item

H to be addressed after Action Item B. Seconded by Trustee Hall and carried

unanimously. Vote 5/0

4. APPROVAL OF MINUTES Motion: Moved by Trustee Herrera to approve the minutes of the February 28, 2018

Regular Board meeting. Seconded by Trustee Sher and carried unanimously. Vote 5/0

5. PUBLIC COMMENTS ON **CLOSED SESSION ITEMS**

A.

No comments received.

6. CLOSED SESSION President Davis stated that the Board would adjourn to Closed Session at

> 4:05 p.m. to discuss confidential material relating to the following items noted below. Public Employee Discipline/Dismissal/Release/Resignation/Appointment/Reassignment/

Employment/Evaluation [Government Code Section 54957(b)(1)]

-Employee Discipline

B. Conference with Labor Negotiator(s) [Government Code Section 54957.6] – Agency

> Negotiator: Rocky Valles, Ed.D., Assistant Superintendent - Human Resources o Employee Organization: Oxnard Federation of Teachers and School Employees

(OFTSE) * Certificated Bargaining Unit

C. Student Personnel: [Education Code §35146, 48912, 48919]

D. Consideration of Confidential Student Issues Other Than Expulsion and Suspension,

Pursuant to Education Code §35146

Superintendent Evaluation E.

F. Conference with Real Property Negotiator (Govt. Code § 54956.8) PROPERTY: 50-

acres of 107.25 acres located at or near 1825 Camino del Sol, Oxnard, CA (southeast

Board Minutes Page 1 of 8 March 14, 2018 corner of N. Rose Ave. and Cesar Chavez Dr.) Ventura County Assessor Parcel No. 214-0-020-595 AGENCY NEGOTIATOR: : Sid Albaugh, Assistant Superintendent Business Services Business Services and Dr. Joel Kirschenstein, Consultant Sage Realty Group Inc. NEGOTIATING PARTIES: Brian Edward Maulhardt, as Trustee of the Brian Edward Maulhardt Children's Support Trust UNDER NEGOTIATION: Price and terms of payment

Conference with Real Property Negotiator (Govt. Code § 54956.8) PROPERTY: Multiple District-owned parcels, including: (1) Bell Ranch Property, Assessor Parcel No. ("APN") 156-0-180-385, Camarillo, California; (2) South of Oxnard High School, APN 183-0-030-180; (3) District Office Campus, 220, 309, and 315 South K Street, Oxnard, CA, APNs 202-0-010-630 & -740; (4) Hueneme Road Adult School, 527 W Hueneme Road, Oxnard, CA, APN 222-0-082-625; (5) 280 and 300 Skyway Drive, Camarillo, CA, APN 230-0-130-105; and (6) 15 Stearman Street, Camarillo, CA, APN 230-0-130-115 AGENCY NEGOTIATOR: Sid Albaugh, Assistant Superintendent Business Services and Dr. Joel Kirschenstein, Consultant Sage Realty Group Inc. NEGOTIATING PARTIES: To be determined UNDER NEGOTIATION: Price and terms of payment. Conference with Real Property Negotiator (Govt. Code § 54956.8) PROPERTY: 7.6 Acres located 1800 Solar Drive, Oxnard, CA, Ventura County Assessor Parcel No. 213-0-070-045 AGENCY NEGOTIATOR: Sid Albaugh, Assistant Superintendent Business Services and Dr. Joel Kirschenstein, Consultant Sage Realty Group Inc. NEGOTIATING PARTIES: NAI Capital UNDER NEGOTIATION: Price and terms of payment. Conference with Real Property Negotiator (Govt. Code § 54956.8) PROPERTY: Approximately 3.81 Acres located at 4646 Adolfo Road, Camarillo, CA, Ventura County Assessor Parcel No. 160-0-050-235 AGENCY NEGOTIATOR: Sid Albaugh, Assistant Superintendent Business Services NEGOTIATING PARTIES: Philip Teyssier UNDER NEGOTIATION: Price and terms of payment.

The Board reconvened at 6:40p.m. President Davis reported that Trustees will reconvene to Closed Session after Open Session. President Davis reported that in the matter of the expulsion of student 180537 the period of expulsion will be extended through the conclusion of semester two of the 2018-2019 school year. Vote 4/1

Pursuant to Government Code 3547, all initial proposals of public school employers, which relate to matters within the scope of representation, shall be presented at a public meeting of the public school employer and thereafter shall be public records. The public has to be given the opportunity to express their comments regarding the proposal at a meeting of the public school employer. After the public has had the opportunity to comment, the public school employer shall, at a meeting which is open to the public, adopt its initial proposal.

President Davis opened the Public Hearing at 6:43p.m. There being no public comments President Davis closed the Public Hearing at 6:45p.m.

The current bargaining agreement with the OFTSE certificated bargaining unit expires on June 30, 2018. The District and OFTSE must negotiate over a successor agreement. The District must present its initial proposal to the Board for adoption under the Educational Employment Relations Act prior to negotiating with OFTSE.

Motion: Trustee Hall moved to approve the receipt of Oxnard Federation of Teachers and School Employees certificated bargaining unit's sunshine initial proposal for 2018-2021 successor agreement, as presented. Seconded by Trustee Herrera and carried unanimously. Vote 5/0

10. RECOGNITION

- * Student Celebrations
- * PHS Dedicated Student Award - Brandon Lyons
 - * PHS Business Academy

Brandon Lyons:

Ms. Diane Winter nominated Brandon. From his 11th grade year to this 12th, it has been a pleasure to watch him mature as an outstanding scholar, amazing role model, leader to his peers, and a devoted community member. Brandon has also been a leader in the Chemistry Club for the past 3 years. Brandon is a very hard-working student that does not let challenge stand in the way of his academic achievement. Brandon is a highly

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H.

I.

7. RECONVENE IN
PUBLIC: REPORT ON CLOSED
SESSION ACTION

8. PUBLIC HEARING

9. ACTION ITEMS

Receipt of Oxnard Federation of Teachers and School Employees Certificated Bargaining Unit's Sunshine Initial Proposal for the 2018-2021 Successor Agreement

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motivated student that is driven by dedication of knowledge and perfection of schoolwork. He is always willing to help his fellow students and participate in study groups to tutor other peers. Brandon is the type of student that sticks out academically in class. He has an infectious positive attitude and is always very inquisitive. When an opportunity for an internship came up to do cardiac stem cells research at our local community college, it was known that Brandon would be the perfect fit and he was. Brandon has been recognized by PHS every year for his dedication to his academics, achievement in arts, and athletic abilities in tennis. With all this, he still finds time to volunteer in our community. Brandon is an amazing student who will major in science. Not only does Brandon have the academic drive to achieve this, but he also has the personality to make him a success at whatever endeavor he chooses.

The Academy of Business: For their efforts in creating a collection / distribution site at

The Academy of Business: For their efforts in creating a collection / distribution site a PHS during the Thomas Fires. A video documenting their heroic efforts was shown during the Board Meeting.

Trustees thanked students for their efforts and selflessness in helping others during this natural disaster tragedy.

11. PUBLIC COMMENTS TO ADDRESS THE BOARD OF TRUSTEES

Mr. Montijo, President OFTSE, addressed Trustees about the shortage of custodial staff and expressed his concern for their safety.

12. SUPERINTENDENT'S REPORT

Highlights: Dr. DeLeon addressed Trustees about activities that took place at District sites, rememberance events, in regards to the Parkland, Florida shooting walkout, National School Walkout, that took place on Wednesday, March 14th. She updated Trustees about the progress toward district goals; Board Goal 1: all juniors took the SAT free of charge on March 7th, District Career Fair on March 9th, OUHSD -CSUCI College Parent Forum and Tour for EL and Migrant students, Board Golas 4&5: OUHSD 7-11 Surplus Property Committee met on March 14th and the Measure A Campaign Committee will meet March 15th.

13. STUDENT REPRESENTATIVE TO THE BOARD – ANGELINE CESAR

Angeline Cesar provided her report for the time period since the last board meeting on February 14, 2018.

14. CONSENT CALENDAR

<u>Motion</u>: Trustee Hall moved to approve the Consent Calendar, as presented. Seconded by Trustee Herrera and carried unanimously. Vote 5/0

A. Consideration of Approval of Donations, February 6 - March 3, 2018

It is the recommendation of District Administration that the Board of Trustees accept the donations for the reporting period February 6 - March 3, 2018, as presented.

B. Consideration of Approval of Purchase Orders, February 16 -March 1, 2018

Purchase orders totaling \$1,308,627.55 be approved, as presented.

C. Consideration of Approval to Award Contract to Jones & Madhavan Architecture Engineering for Oxnard High School Pool Deck Restoration Project It is the Recommendation of District Administration that the Board of Trustees Approve Contracting with Jones & Madhavan for the Oxnard High School Pool Deck Restoration Project, as presented.

D. Consideration of Approval of Notice of Completion for Track and Field Modifications Project by California Electric Company at ACHS, HHS, OHS and PHS It is the recommendation of District Administration that the Board of Trustees approve this Notice of Completion for Track & Field Modifications Project by California Electric Company at ACHS, HHS, OHS and PHS, as presented.

E. Consideration of Approval of Notice of Completion for Track Replacement Project by Beynon at HHS It is the recommendation of District Administration that the Board of Trustees Approve this Notice of Completion for Track Replacement Project by Benyon at HHS, as presented.

F. Consideration of Approval of Notice of Completion for Track Replacement Project by Beynon at ACHS, OHS and PHS It is the recommendation of District Administration that the Board of Trustees approve this Notice of Completion for Track Replacement Project by Beynon at ACHS, OHS and PHS, as presented.

G. Consideration of Approval of Non-Public Schools Placements (NPS), According to the Students' IEP Teams and the Director of Special Education

It is the recommendation of the District Administration that the Board of Trustees approve the Non-Public Schools Placements (NPS), According to the Students' IEP Teams and the Director of Special Education, as presented.

H. Consideration of Approval of Renewal for 2018-19 AVID Agreement It is the recommendation of the District Administration that the Board of Trustees approve the Renewal for 2018-19 AVID Agreement, as presented.

I. Consideration of Approval to Reject all Proposals for RFQ/P #562 Internet Access Services It is the recommendation of the District Administration that the Board of Trustees approve the Reject all Proposals for RFQ/P #562 Internet Access Services, as presented.

J. Consideration of Approval of the Oxnard Union High School District 2016-17 Local Educational Agency (LEA) Plan Evaluation It is the recommendation of the District Administration that the Board of Trustees approve the Oxnard Union High School District 2016-17 Local Educational Agency (LEA) Plan Evaluation, as presented.

K. Consideration of Approval of Renewal Memorandum of Understanding between the Oxnard Union High School District and the Mixteco/Indigena Community Organizing Project (MICOP) for Interpreter Services It is the recommendation of the District Administration that the Board of Trustees approve the Renewal Memorandum of Understanding between the Oxnard Union High School District and the Mixteco/Indigena Community Organizing Project (MICOP) for Interpreter Services, as presented.

L. Consideration of Approval of Agreement between Oxnard Union High School District and Dignity Health, St. John's Hospital It is the recommendation of the District Administration that the Board of Trustees approve the Agreement between Oxnard Union High School District and Dignity Health, St. John's Hospital, as presented.

M. Consideration of Approval of Stipulated Student Expulsions by Agreement of the School Principal, the Student, and the Students' Parent/Guardian, as per Board Policy 5144, Section 22 It is the recommendation of the District Administration that the Board of Trustees approve the Stipulated Student Expulsions by Agreement of the School Principal, the Student, and the Students' Parent/Guardian, as per Board Policy 5144, Section 22, as presented.

N. Consideration of Approval of a Hearing Panel's Recommendation to Expel a Student as per Board Policy 5144 and Education Code 48918 It is the recommendation of the District Administration that the Board of Trustees approve the Hearing Panel's Recommendation to Expel a Student as per Board Policy 5144 and Education Code 48918, as presented.

O. Consideration of Approval of Personnel Items

It is the recommendation of District Administration that the Board of Trustees approve the personnel items, as presented.

15. ACTION

B. Consideration of Approval of the 2018 Facilities Master Plan - Project List

PMSM Architects has engaged the Oxnard Union High School District community and its stakeholders in the facilities master planning process since October. During this process, the list of high priority capital projects has been prioritized based on (1) Fire, Life, and Safety (Must Do's); (2) Modernization Projects (Need to Do's); and (3) Other High Priority Projects (Want to Do's) identified by stakeholders. On February 28, 2018, the District held a Facilities Workshop and pursuant to the Board's request, District staff is bringing forward the 2018 Measure A – Facilities Project List as the recommended projects for the District and an allocation summary detailing how Measure A funds will be used.

Trustees confirmed that New Oxnard Area HS #8 is the number one priority expense for Measure A funding. Trustees were concerned about the order of priority for projects listed for each school site and making sure the list is revised for public clarity, the maintenance needs for the fields if astro turf is installed at district sites and which sites will receive it, completion of window coverings at school sites, site door lock-blok retrofit and the completion date of installation, allocation of funding per site for the facility needs project list, air conditioning at all sites, pool deck replacement and upgrades at OHS, what's included within modernization allowable expenses, and the management of the bond.

Motion: Trustee Herrera moved to approve the 2018 Facilities Master Plan - Project List, as presented with the caveat to be very transparent on priorities adding narrative to note that the priority of projects is not in the ordered listed on the presentation to Trustees and the public and HVAC projects as a priority at all sites in a timely manner. Seconded by Trustee Sher and carried unanimously. Vote 5/0

President Davis requested a break at 8:48p.m. and the meeting reconvened at 8:57p.m.

C. Consideration of Approval of Renewal Memorandum of Understanding between Oxnard Union High School District and Vista Real Public Charter - 2018 Summer School California Education Code allows Charter Schools to collect ADA for student attendance in Summer Programs. However, the California Education Code does not permit traditional school Districts to collect ADA for Summer Programs. In Summer 2017, to improve and enhance Summer School, the District partnered with the Charter Management Organization Learn 4 Life to fund the District's Summer School Program. This partnership resulted in a larger summer school with a full reimbursement of the District's summer school expenses and a revenue stream of \$583,000 dollars. Following a review and analysis of Summer School 2017 District Administration recommended a renewal of the partnership with Learn 4 Life for Summer School 2018. This partnership will provide improved and enhanced Summer School opportunities for District students and will consist of District coursework, District Teachers, District Students, and District Facilities – with a guarantee of no recruitment by Learn 4 Life of students into their school year program.

Trustees asked if there will be a homework policy. Dr. McCoy replied there is no homework policy in place. Trustees asked what course the credit recovery applies to and Dr. McCoy replied that it applies to any course. Trustees expressed concern for the type of articulation that applies around students with mental health concerns, Special Education courses and credit recovery.

Motion: Trustee Sher moved to approve the renewal memorandum of understanding between Oxnard Union High School District and Vista Real Public Charter - 2018 Summer School, as presented. Seconded by Trustee Hall and carried by a roll call vote of 3/2; Herrera – No, Sher – Yes, Davis – Yes, Hall – Yes, Edmonds – No.

D. Consideration of Approval of the Second Interim, Fiscal Year 2017-2018

Approved

Education Code sections 42130 and 42131, as amended by AB 1200, requires district superintendents to prepare and submit interim financial reports to the governing board so they can certify to the County Superintendent of Schools the district's ability to meet its financial obligations for the current and two subsequent fiscal years. The 2017-18 Second Interim Report includes budget activity in the District through January 31, 2018. Administration reviewed the Second Interim Report for 2017-18 and presented the District's Multi-Year Projection for financial planning.

Trustees requested to have a line item under the revenue to note the summer school revenue received. Trustees requested a report to show what was done to reduce the structural deficit.

Motion: Trustee Herrera moved to approve the Second Interim, Fiscal Year 2017-2018, as presented. Seconded by Trustee Hall and carried unanimously. Vote 5/0

E. Consideration of Adoption of Resolution #18-09 Urging the State of California and Congress to Provide Funding and Implement Measures that Prioritize Student Safety

The safety and security of the students and staff of the Oxnard Union High School District is of highest priority to the Board of Trustees. Student safety is a prerequisite for consistently high levels of academic and social development. Resolution #18-09 urges the State of California and the United States Congress to take specific action to provide funding and implement measures to ensure all students and staff everywhere are safe and secure when they attend our nation's public schools.

Approved

Motion: Trustee Hall moved to adopt Resolution #18-09 urging the State of California and Congress to provide Funding and Implement Measures that Prioritize Student Safety. Seconded by Trustee Sher and carried unanimously. Vote 5/0

F. Consideration of Approval of Revised Board-Policy 0450: Comprehensive Safety Plan [First Reading)

Public schools are charged not only with supporting student achievement, but also providing a foundation for mental and physical health, personal growth and civic engagement. Board Policy 0450 acknowledges that Oxnard Union High School District students and staff have the right to a safe and secure campus where they are free from physical and psychological harm. This Board Policy updates BP 0450 and recognizes the District's commitment to maximizing school safety and to creating a positive learning environment that includes strategies for violence prevention and high expectations for student conduct, responsible behavior, and respect for others.

Tabled

Tabled

Tabled for a future meeting.

G. Consideration of Approval of Revised Board Policy 1250: School Visitors/Outsiders [First Reading]

Revision of Board Policy 1250, School Visitors/Outsiders. Oxnard Union High School District recognizes students and staff have the right to a safe and secure campus where they are free from physical and psychological harm. Oxnard Union High School District also believes that it is important for parents/guardians and community members to take an active interest in the issues affecting district schools and students. The Superintendent or designee will establish procedures which facilitate visits during regular school days and minimize interruptions to the instructional program.

Tabled for a future meeting.

H. Consideration of Approval to Solicit Bids from Qualified Firms for the 2018 OUHSD Safety and Security Enhancement, Replacement and Improvement Projects

Approved

The safety and security of the students and staff of the Oxnard Union High School District is of highest priority to the Board of Trustees. Student safety is a prerequisite for consistently high levels of academic and social development. District staff requested the Board of Trustees take immediate action to solicit bids from qualified firms to construct and implement security and safety measures that ensure the safety of our students and staff.

Trustees inquired about the capacity of the camera systems that will be purchased and if police departments can access these systems off site, training of personnel for the camera systems, what type of fencing will be purchased, the description of the communication systems to be installed, the importance of PA systems being able to be heard throughout each school site, a description of additional security measures being taken and what funding will cover the costs for these projects. Trustees requested that decisions made for purchasing safety items be thought through very carefully, no hasty decisions, and that safety items job completions be brought to Trustees at a Board meeting so all will be made aware, including the public, the completion of each item.

Motion: Trustee Sher moved to approve the solicitation of bids form qualified firms for the 2018 OUHSD safety and security enhancement, replacement and improvement projects, as presented. Seconded by Trustee Herrera and carried unanimously. Vote 5/0

I. Consideration of Adoption of Resolution #18-08, Recognizing March 31, 2018, as César Chávez Day On César Chávez Day, we celebrate one of America's greatest champions for social justice. Born and Raised as a migrant farm worker, Cesar Chavez toiled alongside men, women, and children who performed daily, backbreaking labor for little pay in deplorable conditions. At the time migrant farmworkers were exposed to dangerous pesticides and denied the most basic protections, including minimum wage, health care, and access to drinking water. César Chávez devoted his life to correcting these injustices, to reminding us that every job has dignity, every life has value, and everyone -- no matter who you are, what you look like, or where you come from -- should have the chance to work toward their dreams. OUHSD recognizes the contributions and accomplishments of César Chávez to the community, State and nation.

Trustee Hall moved to adopt Resolution #18-08, recognizing March 31, 2018, as César Chávez Day. Seconded by Trustee Herrera and carried unanimously. Vote 5/0

This revised Board Policy confirms the importance of having students observe holidays,

celebrate events of cultural or historical significance, and acknowledge the contributions

provide students with appropriate commemorative exercises so that they may acquire the

of outstanding individuals in society. On days designated by the Board, staff shall

J. Consideration of Approval of Revised Board Policy 6115 Ceremonies and Observances [First Reading]

knowledge, skills, and principles essential for informed, responsible citizenship in a democratic society.

Tabled

Tabled for a future meeting.

K. Consideration of Approval of Revisions to Board Policy 4119.25, 4219.25, 4319.25: Political Activities of Employees [First Reading] This board policy pertains to political activities of individual employees acting on their own behalf as well as employee organizations. Employees engaging in political activities on behalf of the district are subject to legal limitations discussed in BP 1160 - Political Processes. Language for this board policy was obtained from GAMUT, an online service provided by the California School Boards Association (CSBA).

Tabled

Tabled for a future meeting.

L. Consideration of Approval of Revisions to Board Policy 4143.1, 4243.1: Public Notice Personnel Negotiations [First-Reading] Board Policy 4143.1 and 4243.1 contains language in reference to keeping the public informed about negotiations and allowing the public the opportunity to express their views on negotiated items. Language for this board policy was obtained from GAMUT, an online service provided by the California School Boards Association (CSBA).

Tabled

Tabled for a future meeting.

M. Consideration of Approval of Request for a Waiver for Rebecca Sullivan Pursuant to Education Code §44265.3, Professional Preparation Program for the Speech-Language **Pathology Services Credential**

Approved

The proposed request is for a waiver pursuant to Education Code §44265.3, Professional Preparation Program for the Speech-Language Pathology Services Credential. Public school districts must present this notice to the governing board in a public meeting showing the name of the applicant, the specific assignment including subject and grade level, and the fact that employment will be on the basis of a credential waiver. With the signature of the superintendent or his or her designee, the person signing verifies that the board acted upon the item favorably. Rebecca Sullivan will be employed with the Oxnard Union High School District as a Part-Time Speech Language Pathologist March 15, 2018 - July 31, 2018 at Rio Mesa High School, all grades. She is currently in the Distance Learning Master's Degree Program in Communication Disorders & Sciences at California State University, Northridge and has been granted admission to the Speech-Language Pathology Services Credential Program for the Fall 2018 semester. The District is requesting the Commission grant a waiver for Professional Preparation Program for the Speech-Language Pathology Services Credential.

Trustee Sher moved to approve the request for a waiver for Rebecca Sullivan pursuant to Education Code §44265.3, Professional Preparation Program for the Speech-Language Pathology Services Credential, as presented. Seconded by Trustee Herrera and carried unanimously. Vote 5/0

16. BOARD MEMBERS' REPORTS AND COMMUNICATIONS

- A. President Davis
- B. Vice President Hall
- C. Trustee Sher
- D. Trustee Herrera
- E. Trustee Edmonds
- 17. ITEMS FOR FUTURE CONSIDERATION

- No report.
- IT Vendors

CLOSED SESSION

President Davis announced that Trustees would return to Closed Session at 10:35p.m.

RECONVENE IN PUBLIC: REPORT ON CLOSED **SESSION ACTION**

The Board of Trustees reconvened in Open Session at 10:42p.m. President Davis reported out that no action was taken in Closed Session.

18. ADJOURNMENT

President Davis adjourned Open Session at 10:42p.m.

Approved as presented April 11, 2018

YELLEN H.). Karen M. Sher, Clerk

Dr. Penelope A. DeLeon, Secretary and Superintendent of Schools

March 14, 2018

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Board meetings are video recorded and are available at: http://www.oxnardunion.org/hoard-of-trustees/hoard-meeting-videos

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