

Oxnard Union High School District  
Measure H Citizens' Bond Oversight Committee  
Minutes of the Meeting

**Date:** November 7, 2011

**Time:** 7:00 p.m.

**Place:** OUHSD Board Room  
220 South K Street  
Oxnard, California 93030

---

<b>Members Present</b>	<b>Members Absent</b>	<b>Staff Present</b>	<b>Guests</b>
William Belcher	Sandy Bieler Rao	Dave Polzin	
Sol Chooljian	David Rodriquez		
Fred Ferro			
Patricia Lerner			
Nancy Lindholm			
Norma Maidel			
Adolfo Murillo, Jr.			
Rebecca Pecsok			

---

CALL TO ORDER

Patricia Lerner called the meeting to order at 7:06pm.

Norma Maidel led the flag salute.

William Belcher made a motion to adopt the agenda. Sol Chooljian seconded. Motion carried.

Norma Maidel made a motion to accept the minutes from the October 3rd meeting. Fred Ferro seconded. Motion carried.

Public Comments – No public present.

Status Report

Audit - Committee members received the audit via email today. Fred Ferro, Sol Chooljian and Patricia Lerner had presented a letter regarding the audit to the OUHSD Board of Trustees. Dr. Soumakian reported to Patricia that he had gone over the letter with the auditors. The auditors will be present at the OUHSD board meeting this Wednesday. Dr. Soumakian stated that our committee could question them about our concerns. After reading the audit report, it does not appear that our concerns have been addressed. The OUHSD board did not respond to Patricia regarding the letter sent to the auditors.

Committee members expressed that it seems as if we are an “after” sight committee and feel that we should be involved in decision making, however, the district is not required to do this. There was a discussion regarding the fact that the auditors did not acknowledge our letter and that the audit only covered the years 2010 and 2011. Committee members would like to ask Dr. Soumakian what his opinion was about the response from the auditors and what the scope of the audit was. Sol stated that the audit gives us a lot to talk about. Committee members questioned the amount of money that is left from the bond. Patricia suggested that the committee ask the board to get away from past practices and propose changes to allow us to move forward. Sol stated that he would like to see the board change policy as pertains to our role as a committee.

The committee agreed that we would compose and submit a list of questions to Dr. Soumakian for presentation to the board at the meeting on Wednesday addressing our concerns. The suggestions for the questions are as follows:

1. Why did we not receive acknowledgement or answers to our letter?
2. How much money is left?
3. Why was the committee convened after substantial funds have been committed?  
(Spreadsheet numbers are confusing. Mr. Polzin acknowledged that it had not been updated since June 30<sup>th</sup>. He also tried to explain some of figures on the spreadsheet  
135 million start  
54 million issued  
(80 million not issued)  
41 million spent  
24 million committed  
97 million left  
Mr. Polzin explained that if a purchase order hasn't been issued, the auditor does not look at that expenditure as committed).
4. We would ask that we be given a reconciliation of commitments, projected funds, remaining funds, expenditures, etc.
5. We would like an explanation of the 9 million spent on solar projects.
6. We asked for specific answers in our letter, not blanket statements.
7. We would like an explanation for the line item regarding the performing arts center at ACHS listed for a 2014 completion date.

Normal Maidel made a motion to not accept the audit and authorize the committee chair to send a letter to the board addressing our concerns. Nancy Lindholm seconded. Motion carried. Committee members passed this motion because we feel the audit does not go far enough and is not complete. If we approve the audit and then the board approves it, then the auditors cannot change it if necessary. Committee members feel it is not specific enough. There are concerns about date gaps, spreadsheet updates as well as the other questions listed above. Patricia will compose the letter and copy Fred, Sol and Rebecca tomorrow for review before submission.

Annual Report – Patricia has examples from other districts and will email committee members. She found one that uses an outline format with checklists that is easy to read. Sol suggested using a report format that has questions and answers that could be used to answer probable questions that taxpayers have regarding bond spending.

Patricia and Sol plan to visit school sites to view projects that have been performed with bond funds.

Fred Ferro commented on un-issued bond funds for the proposed new school.

NEXT MEETING

The next meeting will be on December 5, 2011 at 7:00pm at the OUHSD district office in Oxnard.

ADJOURNMENT

There being no further business before the committee, Patricia Lerner adjourned the meeting at 8:40 p.m.

Respectfully submitted by  
Rebecca Pecsok  
Secretary