

### HIGH SCHOOL CREDIT FOR COLLEGE COURSEWORK

District students who successfully complete college-level coursework through an accredited community college, college, or university may receive high school credit, provided the following conditions are met:

- A. A written request must be submitted to and approved by the high school principal or designee prior to the student's enrollment in the college-level course. Criteria for approval will include a consideration of why the student cannot enroll in the coursework in the high school setting. (Title 5, Section 1630)
- B. To receive credit for specific high school subject area graduation requirements, the college-level coursework must be in a subject area included in the high school curriculum and must be pre-approved to meet a specific graduation requirement by the high school principal or designee. College courses not pre-approved for any subject area graduation requirement will earn only elective high school credit. (Title 5, Section 1630-1631)
- C. The student is to provide proof of registration in the college-level course to the high school principal or designee by the end of the second week of the college course
- D. Students dropping a college course designated for credit toward specific high school subject area or elective graduation requirements must immediately inform the high school principal or designee and enroll in the equivalent high school course
- E. To receive high school credit upon completion of the college-level coursework, the student ~~is to~~ will provide the high school principal or designee an official transcript from the college where the course was completed.
- F. A college course in physical education cannot replace the high school courses required for the District's Physical Education high school graduation requirement. College physical education courses taken by students at the comprehensive high schools will earn only elective high school credit. Students attending the District's Middle College/High School program may earn Physical Education Credit through college coursework.
- G. Beginning with the class of 2017 - Five (5) high school credits will be granted for any college-course that is not-transferable to UC/CSU. Ten (10) high school credits will be granted for a college course that is transferable to UC/CSU; within these ten (10) credits; 5 Credits (if pre-approved by the principal or designee) will be granted for a high school graduation requirements and 5 Credits will be granted for high school elective credit.
- H. Students enrolling in the District's Middle College/High School program will create a plan to concurrently earn the high school diploma and associates degree upon high school graduation. This plan will annually evaluate each college course in the selected associate degree program for appropriate high school credit value. College courses in the plan will earn a minimum of Five (5) and a maximum of Ten (10) high school credits for high school graduation requirements dependent on the college credit requirements of the associates degree the student is working toward.
- I. The student will receive the same letter grade for ~~the~~ high school credit as ~~is~~ granted by the college.

Authority: EC §51740, §51760

Title 5, Section 1630-1631

Approved as Administrative Procedures by Superintendent's Cabinet April 22, 1991

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