

PROMOTION, ACCELERATION AND RETENTION

Student progress toward graduation is traditionally measured by the attainment of four sequential steps: Freshman, Sophomore, Junior and Senior. Each of these steps is marked by a minimum and maximum number of credits. These parameters for the Oxnard Union High School District are:

<u>Credits Earned</u>		<u>Grade Level Classification</u>
0 - 49 credits	=	9th Grade
50 - 99 credits	=	10th Grade
100 - 149 credits	=	11th Grade
150 + credits	=	12th Grade

A student may be classified as a senior only after completing three full years of high school (grade 9 -11).

ADOPTED: 6/8/93

REVISION/REDESIGNATION: 11/17/99 (505.1 Grade Level Status)

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1. Students' grade level status will be assessed annually in August, after the recording of summer school credits.
2. August Reclassification
 - A. After Summer School grades have been posted on students' transcripts, grade level status will be assessed according to their credits earned to date.
 - B. A letter will be sent to parents/guardians of reclassified students; those students not promoted to the next grade level because of credit deficiencies. Site personnel will screen the letters for accuracy and send letters home. Sites are responsible for postage costs and envelopes.
 - C. Lists of reclassified students will be sent to the following:
 - Principals
 - Assistant Principals
 - Counselors
 - Director of Instructional Support Services
 - Assistant Superintendent/Educational Services

4. Staff Reports

The Assistant Superintendent-Educational Services will provide annual reports to staff in September, showing numbers and percentages of reclassified students by site and by grade level. This report will also provide trend lines over years, as baseline data are available.