

OXNARD UNION HIGH SCHOOL DISTRICT

TEACHER - HOME ECONOMICS

BRIEF DESCRIPTION OF POSITION:

As part of a secondary teaching assignment, teaches one or more classes of home economics to pupils in grades 9 - 12, and assists in other school programs as assigned.

MAJOR DUTIES AND RESPONSIBILITIES:

1. Teaches concepts and skills and nutrition, clothing and textiles, home management, family relationships, and consumer education to secondary pupils, utilizing course of study adopted by the Board of Education and other appropriate learning activities.
2. Instructs pupils in citizenship, basic communications skills, and other general elements of the course of study common to all teachers, as specified in state law and administrative regulations and procedures of the school district.
3. Develops lesson plans. Organizes class activities to that preparation, instruction on laboratory work, and clean-up activities can be accomplished within the allotted class time.
4. Demonstrates skill techniques in home economics and prepares appropriate instructional aids and display materials to enhance learning.
5. Provides individualized and small group instruction in order to adapt the curriculum to the need of each pupil.
6. Instructs pupils in proper use, care, and operation of household equipment and appliances. Makes minor adjustments and requests repairs to equipment as required.
7. Establishes and maintains standards of pupil behavior needed to provide an orderly, productive environment in the laboratory-type classroom.
8. Evaluates each pupil's progress in concepts and skills of subject taught, assessing each individual's contribution to a group project or goal. Prepares progress reports.
9. Selects and requisitions books, instructional aids, equipment, and instructional supplies, and maintains required inventory records. Orders or makes direct purchases of groceries and other supplies as required, working under an established budget.
10. Encourages pupils to demonstrate learned techniques at home with their families.
11. Maintains professional competence through participation in inservice education activities provided by the district and/or in self-selected professional growth activities.

OTHER DUTIES AND RESPONSIBILITIES:

1. Communicates with parents and school counselors on the individual pupil's progress.
2. Identifies pupil needs, and cooperates with other professional staff members in assessing and helping pupils solve health, attitude, and learning problems.
3. Supervises pupils in out-of-classroom activities during the assigned working day.
4. Participates in curriculum and other developmental programs within the school of assignment and/or on a district level. May teach under modular or flexible scheduling plans
5. Performs basic attendance accounting and business services as required.
6. Shares in the sponsorship of student activities and participates in faculty committees.
7. Maintains current vocational information for pupils interested in professional careers and resource materials for those who plan to be homemakers.
8. May plan and coordinate the work of paraeducators.

PHYSICAL CHARACTERISTICS:

Must be able to bend, stoop, reach, lift and stand for prolonged periods; see to read fine print and for depth perception; use hands and fingers to perform tasks; speak clearly and hear well enough to communicate effectively.

SUPERVISION EXERCISED OR RECEIVED:

Under the immediate direction of the site administrator.